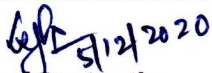




Dev Sangha Institute of Professional Studies & Educational Research (DIPSER), Deoghar

Action Taken Report on MINUTES of the IQAC Meeting held on 14th May, 2020

S. No.	Minutes of the meeting held on 14 th May, 2020	Action Taken
1.	Point No. 1. Confirmation of the minutes of the last meeting held on 14 th March, 2020: The minutes of the last meeting were read and confirmed.	Done
2.	Point No. 2. Review of the Progress of AQAR 2019-20: Dr. Preeti Prasad, UR, SKMU, Dumka, welcomed the members present in the meeting and expressed her satisfaction about the performance of the members in fulfilling the requirement of AQAR for the three consecutive years – 2016-2017, 2017-2018 and 2018-2019, which were uploaded successfully on the NAAC portal within the stipulated time and the NAAC authority, has approved all the AQAR. Future plan proposed in the AQAR 2018-2019 was discussed and it was confirmed that it has been successfully implemented.	Done
3.	Point No. 3. Review of the progress of SAR preparation for 2019-20: The preparation of SAR which has already been taken up by the IQAC was reviewed and it was confirmed by the members the all efforts are being made to complete it by 30 th May, 2020.	The action is continued.
4.	Point No. 4. Miscellaneous: a) A proposal of 'Value Added Course' discussed. It is proposed to introduce a short term course on "Introduction of IT for conducting ICT based Education", a course for the use of computers for ICT based learning and teaching at DIPSER. A committee of three members consisting of Smt. Kalpana Kumari, Sri Manoranjan Kumar and Sri Nirupam Mallick, is hereby constituted to prepare a Course Module with a time bound programme. b) The college has effectively introduced online classes regularly involving all the teachers and students of different programmes based on weekly Time Table as per direction of the MHRD and SKMU, Dumka. The responses of students in this respect have been observed to be much encouraging. c) Identification of Quality Initiatives was discussed. The matter requires further deliberations for proper identification and implementation. It will be taken up in our in-house, in an in-house meeting at the college shortly before the next IQAC meeting. d) The submission of AQAR for the year 2019-2020 was discussed. The compilation of data in respect of AQAR 2019-20120 has been done leaving scope for further review before final submission. Though the portal for uploading the AQAR 2019-2020 is yet to be opened, it is sincerely taken up to complete and upload within 31 st October, 2020. Secretary, DSSP/ DIPSER assured that any help require in this respect will be provided. e) The proposal, adopted in the last meeting of IQAC, held on 14 th March, 2020 for formal inclusion of Sri Manoranjan Kumar in IQAC as a teacher member, has been approved by the members unanimously. f) Minutes of the IQAC meeting and compliance of the decisions should be uploaded on the Institutional website.	a) The course module of three value added courses were prepared and after necessary reviews from experts and approval from the academic committee, the modules have been sent to the affiliating university for approval. b) Online classes being done. c) 1. Preparing College for NEP. 2020. 2. Implementing quality systems and procedures for efficient functioning of the college. 3. Reinforce seamless communication through IT system 4. Increasing paperless work. 5. Preparation for NAAC inspection. d) AQAR 2019-2020: Submitted on 16/10/2020 e) Sri Manoranjan Kumar has been formally included as a teacher member in IQAC. f) Done


Kumud Ranjan Jha
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