



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		DEV SANGHA INSTITUTE OF PROFESSIONAL STUDIES AND EDUCATIONAL RESEARCH (DIPSER) FOR WOMEN
Name of the head of the Institution		Dr. DEBI PRASAD MUKHOPADHAYA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03322650873
Mobile no.		8910132596
Registered Email		dipser@dipsercollege.info
Alternate Email		dipser.dssp2004@gmail.com
Address		Dev Sangha, Bompas Town, Deoghar, Jharkhand - 814114
City/Town		Deoghar
State/UT		Jharkhand

Pincode	814114																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Women																		
Location	Urban																		
Financial Status	private																		
Name of the IQAC co-ordinator/Director	Mrs. JOLLY SINHA																		
Phone no/Alternate Phone no.	03322650873																		
Mobile no.	7992320823																		
Registered Email	dipser@dipsercollege.info																		
Alternate Email	jovisinha101@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://www.dipsercollege.info/aqar_report_final.pdf																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.dipsercollege.info/academiccalendar.php																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.66</td> <td>2013</td> <td>25-Oct-2013</td> <td>24-Oct-2018</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.66	2013	25-Oct-2013	24-Oct-2018
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	B	2.66	2013	25-Oct-2013	24-Oct-2018														
6. Date of Establishment of IQAC	17-Jan-2011																		
7. Internal Quality Assurance System																			
<div style="border: 1px solid black; padding: 5px; text-align: center;"> Quality initiatives by IQAC during the year for promoting quality culture </div>																			

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organisations of Faculty Development Programmes	14-May-2018 1	25
Organisations of Faculty Development Programmes	11-May-2018 1	25
Organisations of Faculty Development Programmes	03-May-2018 1	25
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
D.El.Ed.	0	NIL	2018 0	0
B.Ed.	0	NIL	2018 0	0
M.Ed.	0	NIL	2018 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Significant Contributions made by IQAC • Organization of faculty development program me - 11.05.2018 • Organization of health camp 07.10.2018 • Seminar on research Methodology 18.08.2017 • Organization of Awareness Program me - 09.08.2017 • Purchase of new vehicle (WINGER) - 17.07.2017 • Installation of new server room for monitoring and recording CCTV Cameras and Bio metrics System - 03.08.2018

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
<ul style="list-style-type: none">• Competence Enhancement Programs for Faculty - 11.05.2018• Increasing health awareness amongst students.• Enhancement of research acumen of Faculty Members 18.08.2017• Organization of Awareness Programme - 09.08.2017• Purchase of new vehicle (WINGER) for extending transportation facilities to students and teachers - 17.07.2017• Using ICT as an enabler in functioning of DIPSER- 03.08.2018	Achieved
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management Committee	01-Jul-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

26-Feb-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

DIPSER prepared its academic calendar at the beginning of the session. The academic calendar for 2017-2018 has been uploaded in the college website. The calendar is drawn taking into consideration the circulars and notices of the

affiliating bodies. An orientation program is organized at the beginning of the session for all newly admitted students to make them aware of the system for curriculum delivery and its implementation. The Academic committee of the college prepares the routine with the help of coordinators of different programmes (B.Ed., M.Ed. & D.El.Ed.). The routines are prepared in accordance to the no. of credit points mentioned in the prescribed syllabus of each course offered by the institution. Based on the course content, assignments are given to the students. Micro teaching / simulations are also held every year before practice teaching programme. An internship programme is also held every year for M.Ed. Students. Along with traditional chalk and talk method, teachers also conduct classes with the help of power point projection. Class test are held at the end of each month for D.El.Ed. and term exam of M.Ed. & B.Ed. after completion of section of the syllabus and periodic review of performance of students is undertaken. Excursion programs are also organized for students by the social study department every year as part of educational tour.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
CIG		08/10/2017	180	Employability (Counselling and guidance)	Counselling

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	NIL	01/07/2017
MEd	NIL	01/07/2017
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Teaching methodology (Hindi, Bengali, English, Math, Phy. Sc., Life Sc., Hist., Eco., Geo., Civ.)	01/07/2017
MEd	Elementary/Secondary Education; Edu. Policy & Planning, ET&ICT; Edu. Admn. & Mgt. Learning & Pedagogy, Inclusive Edu.	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	50

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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Not started	01/07/2017	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Practice Teaching	200
MEd	obsevation of skills of B.Ed. students	22
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback from students and teachers are done on regular basis at Dipser. The basic purpose of such feedback is for enhancement of quality of academic and related services. The data thus received is analyzed periodically by senior faculty members who take measures to resolve issues of the students. Suggestions for improvement are also noted and adequate measures are taken to continually improve the quality of academics in the college. The action taken reports are submitted to the competent authority and suitable measures on the feedback.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	Primary Education & Secondary Education	25	31	22
BEd	Pedagogy Subjects	200	386	200
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2017	200	22	27	6	33

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
33	10	23	8	0	2

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our college has an effective mentoring system in place. This system establishes a better and effective student teacher relationship and guide students in academic and extra-curricular activities. It also helps in extending advice and assistance to students w.r.t. their personal issues as well. In this system, the students are categorized according to their core subjects. They are categorized into groups of thirty depending on their numbers and are assigned a teacher mentor, who performs the role of a mentor. The mentees interact regularly with their mentors to share their feelings and anxieties individually or in groups and guide them and resolve their problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
269	33	1:8

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
48	33	15	6	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Assistant Professor	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	Primary Education Secondary	Semester	30/06/2018	08/07/2017

	Education			
BEd	Method Papers	YEAR	30/06/2018	14/09/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Month wise test ,Short answer type question,Objective type question,Essay type Question paper have been suggested,Provision for verbal type test has been recommended.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

DIPSER is an affiliated college under S.K.M. University, Dumka. It follows formative and summative assessment approaches as a mechanism of internal assessment. End-term examinations are conducted by the affiliating University. The academic calendar also mentions the extra-curricular activities planned during the year. The Examinations are conducted at the end of the year by the affiliating University. The college informs students about the University notices and circulars related to the examination from time to time through student notice board, College website and also verbally by the faculty members. The college also abides by the rules and regulations mentioned in the University academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.dipsercollege.info>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Method Papers	BEd	Method Papers	195	193	98.97
Primary Education Secondary Education	MEd	Primary Education Secondary Education	21	20	95.23

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.dipsercollege.info>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	00	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Literature Search Techniques	M.Ed.	18/08/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	00	00	30/06/2017	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	30/06/2017

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Political Science	1
psychology	1
Physics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	1	00

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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NIL	NIL	NIL	2017	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2017	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS	College level	28	199
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	Institutional level	Catastrophical Impact of Deforestation	20	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Educational (CIG)	Study Centre 3612-P	IGNOU	09/01/2017	09/06/2017	11
Educational (CIG)	Study Centre 3612-P	IGNOU	03/07/2017	02/12/2017	81
Educational (M.A. in Education)	Study Centre 3612-P	IGNOU	03/07/2017	03/07/2018	50
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
IGNOU	01/07/2017	EDUCATIONAL	66
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1000000	960500

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-granthalaya-3	Partially	3 (Windows)	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	8408	2871361	368	233000	8776
e-Books	27486	0	0	0	27486	0
Journals	20	48463	0	0	20	48463
e-Journals	22145	0	0	0	22145	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	30/06/2018

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	35	15	30	1	1	1	2	1	0
Added	12	10	5	0	0	1	0	0	0
Total	47	25	35	1	1	2	2	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
15	1435178	2.5	200351

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution does not receive any financial support from the Govt. as such the source of revenue is from the fees collected from the students. The college seeks to maintain and upgrade the academic and support facilities through its

own budgetary resource. There are well-established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, sports, classroom etc.. The maintenance and utilization of Infrastructure facilities is done by different Committees constituted for the purpose. The functions of these committees are as under

- 1. Maintenance and Purchase Committee:** The Maintenance and Purchase Committee ensures necessary arrangement for adding new academic infrastructure in the college as per need. It also carries out the required civil works in the college like white washing, renovation, construction and other repair works. The plan is prepared for purchase of equipment, instruments and items for use in the laboratories at the beginning of the academic year. All purchases are done as per laid down rules of the college and as per the fund allocated to the respective department. The purchase committee approves its expenditure based on quotations.
- 2. Library Committee:** The College library committee includes all committee members, Vice-Principal two other senior faculty of the college. The requirements for books and upgradation of Library facilities are decided in this committee.
- 3. IT Committee:** There is a coordinator for the ICT who monitors the use and maintenance of ICT Labs. Look into information sharing and uploading on college website.
- 4. Sports Committee:** The College has a sports committee who organize different sports time to time. Students participate in various sports events, inter college tournaments, Yoga Classes, NCC/NSS activities and Parade.

<http://www.dipsercollege.info>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Ekalyan post Matric Scheme	153	4582500
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language lab	23/09/2017	50	D.El.Ed. Department

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	NIL	0	0	0	0
2018	NIL	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	0	0	JAC, Bihar Govt. Schools Private Schools	132	62
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	4	DIPSER	B.Ed.	DIPSER	M.Ed.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	6
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	Institutional Level	60
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NIL	National	0	0	0	0
2018	NIL	International	0	0	0	0

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

DIPSER has a very organized and democratically elected student council. The Student Council is a set-up conducted by students and supervised by a program coordinator. The purpose of the student council is to provide the students with an opportunity to develop leadership quality by organizing and carrying out different college activities and services projects. The formation of the student council is based on the democratic procedures. The main function of the student council is to maintain college decorum, discipline and assisting in organizing different activities under curricular and co-curricular aspects. In 2017-18, the student council assisted in organizing many activities in the college such as talent search program, farewell ceremony of outgoing students teachers, preparation and celebration of raksha-bandhan, health awareness programme, NSS activities, debate competition, preparation of wall magazine etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association was found on 28th May 2006. The first meeting was held in September, 2006. Mrs. Babita Kuamri, Assistant Professor and Mrs. Kalpana Kuamri along with Mrs. Shanti Kumari, Assistant Professor have been nominated as Secretary and Deputy Secretary respectively. Alumni Association had been registered as per legal procedure in the year 2014 with registration no: 122/2014-15. Also one meeting had been held in the year 2017 - 2018. The Alumni Association is valid till date.

5.4.2 – No. of enrolled Alumni:

325

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

DIPSER College of Education always promotes a culture of decentralization and participative management and involves involving staff members in the process. A Staff Council Committee is formed under the guidance of Principal before the commencement of each academic session. The Staff Council prepares the execution plan. All college functions framed for academic and non-academic areas are managed by different committees. The decision making process is decentralized at Dipser. Various committees are constituted by the staff Council for managing various functions of the college. The departmental committees convey their suggestions with the college committees of the staff Council for its implementation. The staff Council is responsible with regard to the college time-table, allocation of co-curricular work, helping in admissions, looking after the welfare of student and preparing working guideline for effective functioning of the college. The committees have freedom to formulate their plan and decide execution strategies, activities and decisions.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Research work is encouraged at different levels of students at DIPSER. Action research is compulsory for all B.Ed. students. It helps in finding out problem and systematically seeks solution for students during their practice teaching. In M.Ed. research work is encouraged in the form of dissertation. Twenty dissertations were done during the year. Selected and quality work is encouraged to publish in Research Oriented Journal 'DEVALOK' Volume - 9 published in 2017-2018 (ISSN No. 2250-2254).
Library, ICT and Physical Infrastructure / Instrumentation	Library of DIPSER played an important role to enhance the quantity education among students and teachers. In 2017-2018 library has purchased 368 copies of quality books along with journals which was subscribed as same as previous year. Library also provided in-house online library services of e-books and e-journals(open access). Library also provided WiFi facility to all students and teachers for academic purpose and many more value added services are provided. The institution is totally technology enabled. There is 24 x 7 internet and Wi-Fi connection available for the staff and students. There are One Over Head Projector (OHP), OHP transparent sheets, eight LCD projectors, Twenty Eight Computers, One Server Computer, audio-visual equipment like television, CDs and DVDs, DVD player, microphones (wireless), speakers, amplifier, mixer, camera and video camera. All these resources are well utilised to make teaching-learning meaningful. Well furnished classroom seminar hall with ICT facilities with PA system are available in DIPSER.
Curriculum Development	The year 2017-2018 was the third year of newly structured B.Ed. and M.Ed. Programme. The curriculum of the mentioned courses were developed by the affiliating university, i.e. Sidho Kanhu Murmu University, Dumka. The

responsibility of structuring the curriculum of M.Ed. programme was given to DIPSER. Further the board of study of University incorporated necessary correction to suit the local need.

There fore we can say that in preparation of M.Ed. curriculum our college contributed considerably. The B.Ed. curriculum was developed by University in association with other college of Education Department of Education of different colleges. The D.El.Ed. curriculum was developed by Jharkhand Academic Council (JAC). Ranchi to suit the educational needs of the local children.

Teaching and Learning

The teaching learning were performed in 2017-2018 as per previously prepared time table and academic calendar. We have adequate number of teaching faculties who are proficient in performing curricular, co-curricular, extra curricular, practicums, internships etc. The D.El.Ed. B.Ed. programs contains teaching practices which were supervised guided by our faculty members. All the activities of teaching learning were directed towards the preparation of efficient teachers.

Examination and Evaluation

The term end examination their evaluation were entirely managed by the affiliating body, i.e. for B.Ed. M.Ed. Sidho kanhu Murmu University is the affiliating body where as Jhankhand Academic Council controls the D.El.Ed. program. So fer as internal evaluation is concerned we conduct monthly test for D.El.Ed. and for B.Ed. M.Ed. there are provision of assignments viva-voce are the mode of internal evaluation.

Human Resource Management

At DIPSER, personnel are broadly categorized as academic and administrative personnel. It is ensured that employees engaged in performing work affecting the functional output of the institution are competent on the basis of appropriate education, training, skills and experience. As such, primary focus is on continually enhancing the competence of employees so that they can contribute quality of the students education related services with constant monitoring of quality vis-a-vis the set parameters. The conscious efforts is made to keep the people highly motivated to perform as perfectly as possible.

Admission of Students	<p>The Institute always adheres to the admission policy, rules regulation of the Govt., the University and the NCTE.</p> <p>The admission is taken strictly on merit basis. The admission procedure in the year 2017-2018 was followed as per above mention directives. The admission committee are always alert to ensure that the admission criteria are equitably applied to all applicants.</p>
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	In our college there are different committee for planning development such as Admission committee, examination committee, faculty improvement committee, academic committee, library committee, grievance redresal cell, IQAC, cultural Committee, etc. Policies pertaining to the plans for continuation of existing quality and further improvement in quality are formulated and finalized by EC members.
Administration	The college has different administration post such as Principal, Vice Principal, Coordinators for different courses.
Finance and Accounts	Financial accounting is done every month followed by Internal Audit every quarter. Auditing is done by Chartered Accountants. For transparency in accounting, regular reconciliation is done by qualified accountants in the office. The statutory audit for the whole year is carried out independently by CA firm.
Student Admission and Support	For admission, the college follows the rules and regulations of the Sidho Kanhu Murmu University, Dumka and Jharkhand Academic Council, Ranchi.
Examination	College follows the academic calendar of the university for Term- End exam and monthly tests are conducted for D.El.Ed internal assessment. Internal Examination are conducted prior to the term- end semester exams.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2017	NIL	00	00	0
2018	NIL	00	00	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	PEACE EDUCATION	N/A	19/03/2018	20/03/2018	6	25
2018	ART OF LIVING (Spiritual Session)	N/A	14/05/2018	14/05/2018	20	50
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	19/05/2017	28/05/2017	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	6	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPFO	EPFO and ESI	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Financial accounting is done every month followed by Internal Audit every quarter. Auditing is done by Chartered Accountants. For transparency in accounting, regular reconciliation is done by qualified accountants in the office. The statutory audit for the whole year is carried out independently by CA firm.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
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N/A	0	N/A
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal
Administrative	No		Yes	Secretary

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Installation of LCD Projector in every class. Comprehensive digitization of Library. Organized Spoken English classes for hostel students.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Conduction of language classes	23/09/2017	23/09/2017	25/09/2017	50

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	01/07/2017	30/07/2018	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
N/A

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	05/08/2017	01	Health by Dr. Manju Banker	womens health issues	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
code of conduct	05/07/2017	<p>1. TEACHERS AND THEIR RESPONSIBILITIES (i) Adhere to a responsible pattern of conduct and demeanor expected of them by the community (ii) Manage their private affairs in a manner consistent with the dignity of the profession (iii) Seek to make professional growth continuous through study and research (iv) Express free and frank opinion by participation at professional meetings, seminars, conferences etc., towards the contribution of knowledge (v) Maintain active membership of professional organisations and strive to improve education and profession through them (vi) Perform their duties in the form of teaching, tutorials, practicals, seminars and research work, conscientiously and with dedication</p> <p>2 TEACHERS AND THE STUDENTS (iv) Encourage students to improve their</p>

attainments, develop their personalities and at the same time contribute to community welfare (v) Inculcate among students scientific temper, spirit of inquiry and ideals of democracy, patriotism, social justice, environmental protection and peace (vi) Treat the students with dignity and not behave in a vindictive manner towards any of them for any reason (vii) Pay attention to only the attainment of the student in the assessment of merit 3 TEACHERS AND COLLEAGUES (ii) Speak respectfully of other teachers and render assistance for professional betterment (iii) Refrain from lodging unsubstantiated allegations against colleagues to higher authorities 4 TEACHERS AND AUTHORITIES (iv) Cooperate through their organizations in the formulation of policies of the other institutions and accept offices (v) Cooperate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession 5 TEACHERS AND GUARDIANS meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution 6 TEACHERS AND SOCIETY (i) Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided (ii) Work to improve

education in the community and strengthen the community's moral and intellectual life.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Art and Craft	30/01/2017	30/01/2017	50
Workshop	30/01/2018	02/02/2018	20

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

All the CFL, BCCL bulbs and tubes are replaced by LED bulbs and tubes. Ban on single use plastic across the campus. Increase in number of plants in the garden. Increase in number of dustbins in the campus to maintain cleanliness. Use of Paper Bags instead of polythene bags. Use of kulhad had instead of plastic cups. Promoting Hand wash Practice for promoting hygiene.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Morning Assembly: Emphasizing the cultural values is one of the objectives of our institution and Morning Prayer Assembly is structured for the same. Morning Prayer, College anthem and National anthem are the integral part of the assembly to promote Spiritual values, Cultural Values and National values respectively. This is an event where student-teachers get opportunity to express themselves to develop their different faculties through activities like commanding the assembly, leading prayer, collecting and presenting thoughts and reading news. Teacher Talk is an added advantage which motivates student-teachers to develop the extent of their knowledge towards practical insight. These activities develop different skills like public speaking, singing in chorus, lead the team, presentation skill etc.. To be a good teacher, these skills boost the confidence of the student-teachers and help them in their teaching profession. Almost all the students get chance to come on the stage at least once, which helps them remove their stage fright. Gradually they develop confidence to be good teacher. It is expected that after successful completion of the programme the student-teachers develop proper insight regarding their value system and act confidently as teacher in real life. **Abhivyakti (self expression):** The programme is continued throughout the year. This is the programme which offer the pupil teachers an opportunity to express themselves through music, dance, drawing, painting, craft, literary activities like - speech, debate, essay writing, elocution extempore etc.. These opportunities enhance their skills in the respective field. Participation of students are compulsory in at least one event. That means each student participates and give their best which ultimately boost their skill in their respective area which can help them to flourish as good teacher. Self expression and reflection are the utmost valuable skill for a teacher to be a successful professional. Our institution is committed towards the inculcation of different skills among the student teachers so that they can use those skills to achieve the objectives of education and the above mentioned activities pave the way for their successful teaching career.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.dipsercollege.info/gallery1.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

DIPSER makes effort to inculcate the spirit of service along with professional enhancement skills for women empowerment through state of the art education, research and execution by nurturing innovation leadership and national development scientific interfaces on development and professional education. The DIPSER has been pioneer in women education with scientific emphasis on home and community life. The college remains dedicated to building leadership, conscious citizen and active participation of women for national development and developmental goal. The education in the college aims towards creative and critical thinking nurturing Innovation and excellence. The college seeks it student building capacity to acquire contemporary skills for entrepreneurship, professional proficiency that would improve quality of life. Mission of empowering women:- Our Mission has firmly stood the test of time and college has work towards empowering the women force in particular for national development. The college education aims towards capacity building for entrepreneurship, improved health and quality of life and communication for desirable behavior change. The disciplines are artistic creative culturally rooted and contemporary. The college faculty and student have responsibly engaged with people and communities fulfilling its role in making knowledge and information acceptable to people these experiences enrich education research and curriculum development and expand the quality of academic work across specialization. The student receives the benefits of knowledge from advanced research activity.

Provide the weblink of the institution

<http://www.dipsercollege.info>

8.Future Plans of Actions for Next Academic Year

1. Arrange for providing hygienic Drinking water. For this, R.O. water system will be introduced considering the safety and health of all students. 2. Family counseling and arrangement programs will be adopted as an obligation and part of rendering service to villagers for their awareness and earning purposes. One nearby village will be taken as an example and experiment for this purpose. 3. To cater the needs of Dining Hall, plans have been chalked out to purchase utensils and steel furnitures. 4. The remedial classes for backward students will be adopted.