Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**DEV SANGHA INSTITUTE OF PROFESSIONAL STUDIES AND EDUCATIONAL RESEARCH (DIPSER) FOR WOMEN**
Name of the head of the Institution	**DR. S. N. PANDA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03322650873**
Mobile no.	**9102102986**
Registered Email	**dipser@dipsercollege.info**
Alternate Email	**dipser.dssp2004@gmail.com**
Address	**Dev Sangha, Bompas Town, Deoghar, jharkhand - 814114**
City/Town	**DEOGHAR**
State/UT	**Jharkhand**

Pincode	**814114**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**MRS. JOLLY SINHA**
Phone no/Alternate Phone no.	**03322650873**
Mobile no.	**7992320923**
Registered Email	**dipser@dipsercollege.info**
Alternate Email	**jovisinha101@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.dipsercollege.info/file/IQAC-Guidelines%20&%20AQAR%202015-16.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.dipsercollege.info/academiccalander.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.66**	**2013**	**25-Oct-2013**	**24-Oct-2018**

6. Date of Establishment of IQAC	**17-Jan-2011**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Awareness Program (Womens Right)	19-Oct-2016 03	150
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
D.El.Ed.	0	NIL	2017 0	0
B.Ed.	0	NIL	2017 0	0
M.Ed.	0	NIL	2017 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Conduction of Awareness Program 2. Organization of Special Lecture by eminent Professor. 3. Installation of Bio-Matrix device for teachers.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Construction of four new classroom.	Achieved
Organization of workshop	Achieved
Conduction of Awareness program	Achieved
Lecture series by eminent Professor	Achieved
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Management Committee	01-Jul-2016

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2017**
Date of Submission	**12-Apr-2017**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of each session DIPSER prepares its academic calendar which is uploaded in the college website. The calendar follows the circulars and notices of the affiliating body. The orientation program is organized every year in the beginning of the session for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. The Academic committee of the college along with the coordinators of different courses (B.Ed., M.Ed.& D.El.Ed.) prepares the routine. The routine are prepared strictly in accordance to the no. of credit points mentioned in the prescribed syllabus of each course offered by the institution. Based on the course content, assignments are given to the students. Micro teaching / simulations are held every year before practice teaching programme. There is conduction of an internship programme held every year for M.Ed. Students. Along with traditional chalk and talk method teachers often use power point projection. Class test at the end of each month for D.El.Ed. and term exam of M.Ed. & B.Ed. are held after completion of section of the syllabus and periodic review of performance of students is

undertaken. Excursion programs are also organised by social study department every year.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
CIG	D.El.Ed.	01/07/2016	730	Employability(Primary Teacher)	Teaching Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	NIL	01/07/2016
MEd	NIL	01/07/2016
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Teaching Methodology(Hindi,Beng.,Maths, Phy.Sc.,Life Sci.,His.,Eng.,Eco.,Geo,Civ.)	01/07/2016
MEd	Elementary/Secondary Education;Edu. Policy& Planning,ET&ICT;Edu.Admn. & Mgt.Learning&Pedagogy,Inclusive Edu.	01/07/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	50

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Not Started	01/07/2016	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Prctice Teaching	195
MEd	Obsevation of skills of B.Ed. students	21
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.	
Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution collects the feedback on curricular aspects and courses from students and teachers on regular basis. Periodical analysis is made by the senior faculty members on response taken from students and the committee takes measures to resolve issues of the students. Through the teachers feedback mechanism we get to know about the syllabus related issues. Syllabus review is done by the concern subject faculty at the end of the year with regard to implementation of the syllabus, mode of presentation ,lecture material etc.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	Primary Education & Secondary Education	25	46	21
BEd	Pedagogy Subjects	200	363	197
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	197	21	26	6	32

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
32	10	23	8	0	2
View File of ICT Tools and resources					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our institution has a mentoring system in place. This system has been introduced to establish a better and effective student teacher relationship and guide students in different activities – academic and extra-curricular activities. In this system, the students are categorized based on the courses of studies and also according to their core subjects. They are divided into groups of thirty depending on their numbers and are assigned a teacher mentor, who performs the mentoring role. It is a practice of mentors to regularly meet students individually or groups and resolve the problems of students and guide them as and when they need it.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
273	32	1:5

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
48	32	16	3	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	NIL	Lecturer	NIL

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	Primary Education Secondary Education	Semester	30/06/2017	22/03/2017
BEd	Method Papers	YEAR	30/06/2017	29/12/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Month wise test ,Short answer type question,Objective type question,Essay type Question paper have been suggested,Provision for verbal type test has been recommended.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is an affiliated college under SKMU, Dumka. Examination are conducted at the end of the year by the affiliating University. The college informs students about the University notices and circulars related to the

examination from time to time through student notice board, College website and also verbally by the faculty members of different courses. All departments conduct internal assessment of the students and the students are informed about internal examinations well in advance by mentioning the dates in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.dipsercollege.info

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Primary Education Secondary Education	MEd	Primary Education Secondary Education	24	24	100
Method Papers	BEd	Method Papers	149	149	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Student satisfaction survey were done in the year 2016-17.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	00	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Research Methodology	M.Ed.	18/03/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	00	00	30/06/2017	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of

Center			Start-up	up	Commencement
NIL	**NIL**	**NIL**	**NIL**	**NIL**	**30/06/2017**

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	**0**	**0**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Bengali	**1**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**NIL**	**0**	**0**
International	**NIL**	**0**	**0**

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	**0**

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	**NIL**	**NIL**	**2017**	**0**	**NIL**	**0**

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	**NIL**	**NIL**	**2017**	**0**	**0**	**NIL**

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	**0**	**6**	**0**	**0**

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Aastha	B.Ed M.Ed department	20	150
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	Institutional level	SWACCH BHARAT AVIYAN	20	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Educational (CIG)	Study Centre 3612-P	IGNOU	08/08/2016	07/01/2017	26
[View File](#)					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
IGNOU	01/07/2017	Educational	30
[View File](#)			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
300000	244283

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e-granthalaya-3	Partially	3(windows)	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8120	2825522	285	45839	8405	2871361
e-Books	16000	1100	27486	0	43486	1100
Journals	32	83000	0	0	32	83000
e-Journals	11000	1100	22145	0	33145	1100

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	30/06/2017

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others

									GBPS)	
Existing	35	15	30	1	1	1	2	1	0	
Added	0	0	0	0	0	0	0	0	0	
Total	35	15	30	1	1	1	2	1	0	

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL](NIL)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
8.5	**841769**	**3**	**244283**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, sports, classroom etc. Several Committees have been constituted for maintenance of Infrastructure facilities equipment. 1. Maintenance and Purchase Committee:- The Maintenance and Purchase Committee creates necessary arrangement for adding new academic infrastructure in the college as per need. It also carries out the required civil works in the college such as white washing, renovation, construction and other repair works. The equipment, instruments and items for use in the laboratories are purchased after prior approval and scrutiny to ensure of optimal utilization of fund allocated to the respective department each academic year. The purchase committee approves its expenditure based on quotes and technical quotations. 2. Library Committee: College library committee includes all committee coordinators, Vice-Principal two other senior faculty of the college. Most concerning purchase issued up gradation of Library facilities are decided in this committee. 3. IT Committee:- There is a coordinators for the ICT who monitors the use and maintenance of ICT Labs. Look into information sharing and uploading on college website. 4. Sports Committee: The College has a sports committee who organize different sports time to time. Students participate in various sports events, inter college tournaments, Yoga Classes, NCC/NSS activities and Parade.

http://www.dipsercollege.info

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	**Ekalyan Post Matric**	**146**	**1287000**

from institution	scheme		
Financial Support from Other Sources			
a) National	**NIL**	**0**	**0**
b)International	**NIL**	**0**	**0**
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	**14/09/2016**	**50**	**DIPSER**
Yoga	**14/12/2016**	**21**	**DIPSER**
Personal Counselling	**03/05/2017**	**195**	**Placement Cell, DIPSER**
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	**NIL**	**0**	**0**	**0**	**0**
2017	**NIL**	**0**	**0**	**0**	**0**
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	**3**	**9**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	**0**	**0**	**JAC, Bihar Govt. Schools Private Schools**	**235**	**145**
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Depratment	Name of	Name of

	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2016	6	DIPSER	B.Ed.	DIPSER	M.Ed.
2017	4	DIPSER	B.Ed.	DIPSER	M.Ed.
			View File		

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
Any Other	13
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	D.El.Ed., B.Ed., M.Ed.	58
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	NIL	National	0	0	00	00
2017	NIL	International	0	0	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Council has a significant role in academic and administrative working of an institution. On the other hand it develops leadership qualities and certain other life values among the students. The leadership qualities among the students lay a stepping stone for actual academic and other kinds of development. DIPSER has a very organized and democratically elected student council. The student council has elected office bearers comprising a President, Vice-President, General Secretary, Assistant General Secretary, Cultural Secretary, and Magazine Secretary, NSS Secretary, Debate Seminar Secretary, Class Counselor, Assembly In-charge etc. and student's representatives from first and second year. These are elected position for looking after co-curricular activities, hospitality issues and other cultural and academic events throughout the year besides students in other supporting position. The student council (office bearers) is guided by Coordinators, Vice –Principal and Principal of the college. Student council plays a vital role in maintaining discipline in the campus. Any significant issue in the campus is decided with their representatives who act as a bridge between students and teachers. They voice the grievance of students before the college governing body and share student's interests, ideas and grievances with the teachers. Students participate during college day, sports day or on any other celebration and functions and shoulder responsibility of smooth running of the events. By doing

so, leadership quality and patience and endurance grows to deal with many issues. Here events they set an example for students. We have student's representative in Anti-Ragging Committee, Placement Cell and Alumni Association also. The college has a structured calendar for students event within the annual cycle. These events are led by also the students and conceptualized in consultation with staff advisors. These events broaden the scope of education besides providing students to show-case their talents and learn managerial and organizational competencies. The events can be classed as: • Initiating the new students through orientation and spot the talent features • National memorial days: Gandhi jayanti, independence day, republic day • Socio-cultural events: Teacher's day, classical art performance, farewell to outgoing students etc. Student council provides them an opportunity to develop leadership quality by organizing and carrying out college activities they learn to execute responsibility sincerely.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association was found on 28th May 2006. The first meeting was held in September, 2006. Mrs. Babita Kuamri, Assistant Professor and Mrs. Kalpana Kuamri along with Mrs. Shanti Kumari, Assistant Professor have been nominated as Secretary and Deputy Secretary respectively. Alumni Association had been registered as per legal procedure in the year 2014 with registration no: 122/2014-15. Also two meeting have been held in the year 2016 and 2017. As a part of welfare activities Rs. 1500.00 (One Thousand Five Hundred) have been donated to IQAC and TQM (Workshop). The Alumni Association is valid till date.

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

1500

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

DIPSER College of Education always encourages a culture of participative Management by way of involving staff members in different Administrative aspects. The college promotes a culture of participative management. All college functions are managed by committees framed for academic and non academic activities. The college has introduced a decentralized structure for decision making where in departmental committees interface their decision with college committees of the staff Council. Various committee are constituted by the staff Council for managing various functions of the college. The staff Council is responsible with regard to college time-table, allocation of co-curricular work, organising admission, looking after the Welfare of student, preparing working guideline for effective functioning of the college. Staff Council led by the Principal chalks out execution plan. Before the commencement of each academic session Staff Council Committee framed under the guidance of Principal, Staff Council. The committees have freedom to formulate their plan and decide execution strategies, activities and decisions. The decision of

Staff Council remains final and all the committees have to get their decisions ratified by the Council. A report of annual activities is presented to the Staff Council at the end of the session. Departmental representative on Staff Council Committee interface at booth levels conveying ideas back and forth and hence enabling decentralized yet participatory management of the college. There are Staff Council Committees and all faculty member are part of it to demonstrate decentralization and participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Research work is encouraged at different level of students in DIPSER College of Education. In B.Ed. Action research is encouraged and it is compulsory for all students to find out problem and systematically search solution for it during their practice teaching. In M.Ed. research work is encouraged in the form of dissertation. Selected and quality work is encouraged to publish in Research Oriented Journal 'DEVALOK' with ISSN No. 2250-2254.
Library, ICT and Physical Infrastructure / Instrumentation	Library of DIPSER COLLEGE OF EDUCATION played an important role to enhance the quantity education among students and teachers. In 2016-2017 library has purchased 385 copies of quality books along with journals which was subscribed as same as previous year. Library also provided in-house online library services of e- books and e-journals(open access). Library also provided WiFi facility to all students and teachers for academic purpose and many more value added services are provided. The institution is totally technology enabled. There is 247 internet and Wi-Fi connection available for the staff and students. There are One Over Head Projector (OHP), OHP transparent sheets, eight LCD projectors, Twenty Eight Computers, One Server Computer, audio-visual equipment like television, CDs and DVDs, DVD player, microphones (wireless), speakers, amplifier, mixer, camera and video camera. All these resources are well utilised to make teaching-learning meaningful. Four new classrooms with proper sitting arrangement and furniture have been added to existing infrastructure.

Curriculum Development	The year 2016-2017 was the second year of newly structured B.Ed. and M.Ed. Programme. The curriculum of the mentioned courses were developed by the affiliating university, i.e. Sidho Kanhu Murmu University, Dumka. The responsibility of structuring the curriculum of M.Ed. programme was given to DIPSER. Further the board of study of University incorporated necessary correction to suit the local need. Therefore we can say that in preparation of M.Ed. curriculum our college contributed considerably. The B.Ed. curriculum was developed by University in association with other college of Education Department of Education of different colleges. The D.El.Ed. curriculum was developed by Jharkhand Academic Council (JAC). Ranchi to suit the educational needs of the local children.
Teaching and Learning	The teaching-learning were performed in 2016-2017 as per previously prepared time table which is reflected at the academic calendar. We have adequate number of teaching faculties who are proficient in performing curricular, co-curricular, extra curricular, practicums, internships etc. The D.El.Ed. B.Ed. programs contains teaching practices which were supervised guided by our faculty members. All the activities of teaching learning were directed towards the preparation of efficient teachers.
Examination and Evaluation	The end term examination their evaluation were entirely managed by the affiliating body, i.e. for B.Ed. M.Ed. Sidho kanhu Murmu University is the affiliating body where as Jhankhand Academic Council controls the D.El.Ed. program. So fer as internal evaluation is concerned, we conduct monthly test for D.El.Ed. and for B.Ed. M.Ed. there are provision of assignments viva-voce are the mode of internal evaluation.
Human Resource Management	At DIPSER, personnel are broadly categorized as academic and administrative. It is ensured that employees engaged in performing work affecting the functional output of the institution are competent on the basis of appropriate education, training, skills and experience. As such, primary focus is on continually enhancing the competence of employees so that they

	can effectively contribute to the quality of the students education related services with constant monitoring of quality vis-a-vis the set parameters. The conscious efforts are made to keep the people highly motivated to perform as perfectly as possible.
Admission of Students	The admission procedure in the year 2016-2017 was followed as per the directive of Sidho Kanhu Murmu University, Dumka, Jharkhand Academic Council, Ranchi, Govt. of Jharkhand. Under the directives the admission of the students were taken on purely merit basis side by side, adhering to the reservation rule of Government of Jharkhand.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	In our college there are different committees for planning development such as Admission committee, examination committee, faculty improvement committee, academic committee, library committee, grievance redresal cell, IQAC, cultural Committee, etc. Policies pertaining to the plans for continuation of existing quality and further improvement in quality are formulated and finalized by EC members.
Administration	The college has different administration posts such as Principal,Vice Principal,Coordinators.
Finance and Accounts	Financial accounting is done every month followed by Internal Audit every quarter.Auditing is done by Chartered Accountants.For transparency in accounting, regular reconciliation is done by qualified accountants in the office.The statutory audit for the whole year is carried out independently by CA firm.
Student Admission and Support	For admission, the college follows the rules and regulations of the Sidho Kanhu Murmu University and JAC.
Examination	College follows the academic calendar of the university for End-term exam and monthly tests are conducted for D.El.Ed internal assessment.Unit Tests are conducted prior to the End-term semester exams.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	00	00	0
2016	NIL	00	00	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Peace Education	N/A	19/11/2016	20/11/2016	20	0
2017	Women Health Awareness	N/A	17/02/2017	18/02/2017	29	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Training Programme on Human Behaviour Management	1	18/09/2017	24/09/2017	7
Training Programme for Pedagogical Techniques for Teacher Educators	3	04/09/2017	10/09/2017	7
PGDHE	1	19/05/2017	28/05/2017	10

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF	EPF, ESI	N/A

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial accounting is done every month followed by Internal Audit every quarter.Auditing is done by Chartered Accountants.For transparency in accounting, regular reconciliation is done by qualified accountants in the office.The statutory audit for the whole year is carried out independently by CA firm.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
N/A	0	N/A

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal
Administrative	No		Yes	Secretary

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

N/A

6.5.3 – Development programmes for support staff (at least three)

N/A

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Installation of LCD Projector in every class. Comprehensive digitization of Library. Organized Spoken English classes for hostel students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Meeting of IQAC	30/01/2016	30/01/2016	30/01/2016	9

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	01/07/2016	30/06/2017	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
N/A

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0
Rest Rooms	Yes	50

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	2	25/08/2016	3	Dr. Ranjan Pandey	Plantation	105
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF Conduct	05/07/2016	1. TEACHERS AND THEIR RESPONSIBILITIES (i) Adhere to a responsible pattern of conduct and demeanor expected of them by the community (ii) Manage their private affairs in a manner consistent with the dignity of the profession (iii) Seek to make professional growth continuous through study and research (iv) Express free and frank opinion by

participation at professional meetings, seminars, conferences etc., towards the contribution of knowledge (v) Maintain active membership of professional organisations and strive to improve education and profession through them (vi) Perform their duties in the form of teaching, tutorials, practicals, seminars and research work, conscientiously and with dedication 2 TEACHERS AND THE STUDENTS (iv) Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare (v) Inculcate among students scientific temper, spirit of inquiry and ideals of democracy, patriotism, social justice, environmental protection and peace (vi) Treat the students with dignity and not behave in a vindictive manner towards any of them for any reason (vii) Pay attention to only the attainment of the student in the assessment of merit 3 TEACHERS AND COLLEAGUES (ii) Speak respectfully of other teachers and render assistance for professional betterment (iii) Refrain from lodging unsubstantiated allegations against colleagues to higher authorities 4 TEACHERS AND AUTHORITIES (iv) Co-operate through their organizations in the formulation of policies of the other institutions and accept offices (v) Co-operate with the authorities for the

betterment of the institutions keeping in view the interest and in conformity with dignity of the profession 5 TEACHERS AND GUARDIANS meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution 6 TEACHERS AND SOCIETY (i) Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided (ii) Work to improve education in the community and strengthen the communitys moral and intellectual life

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Art and Craft	30/01/2016	30/01/2016	50
Workshop	31/01/2017	31/01/2017	21
Educational Tour	26/02/2016	26/02/2016	200
Programme of Peace Education and Holistic	27/01/2016	27/01/2016	200
Art of Living	08/04/2016	08/04/2016	250
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Increase in number of plants in the garden. Increase in number of dustbins in the campus to maintain cleanliness. Use of Paper Bags instead of polythene bags. Use of kullhad instead of plastic cups. Promoting Handwash Practice for promoting hygiene.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Morning Assembly: DIPSER organises morning assembly everyday. This is an event where student teachers get opportunity to express themselves to develop their different faculties through activities like commanding the assembly, leading prayer, collecting and presenting thoughts, reading news and Teacher Talk. These activities develop different skills like public speaking, singing in chorus, leading the team, presentation skill etc. To be a good teacher these skills boost the confidence of the pupil teachers and help them in their teaching profession. Almost all the students get a chance to come on the stage at least once which helps to remove their stage fright. Gradually they develop confidents to be good teachers. Abhivyakti: This is programme which offer the

pupil teachers an opportunity to express themselves through music, dance, drawing, painting, craft, literary activities like – speech, debate, essay writing, elocution extempore etc.. These opportunities enhance their skills in the respective field. Participation of students are compulsory in at least one event. That means in three days duration each students participates and give their best which ultimately boost their skill in their respective area which can help them to flourish as good teacher.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.dipsercollege.info/gallery1.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

DIPSER college of education (women) makes effort to inculcate the spirit of service along with professional enhancement skills for women empowerment through state of the art education, research and execution by nurturing innovation leadership and national development scientific interfaces on development and professional education. DIPSER college of education has been a pioneer in women education with scientific emphasis on home and community life. The college remains dedicated to building leadership, conscious citizen and active participation of women for national development and developmental goal. The education in the college aims towards creative and critical thinking nurturing Innovation and excellence. The college seeks it student building capacity to acquire contemporary skills for entrepreneurship, professional proficiency that would improve quality of life. Mission of empowering women:- Our Mission has firmly stood the test of time and college has work towards empowering the women force in particular for national development. The college education aims towards capacity building for entrepreneurship, improved health and quality of life and communication for desirable behavior change. The disciplines are artistic creative culturally rooted and contemporary. The college faculty and student have responsibly engaged with people and communities fulfilling its role in making knowledge and information acceptable to people these experiences enrich education research and curriculum development and expand the quality of academic work across specialization. The student receives the benefits of knowledge from advanced research activity.

Provide the weblink of the institution

http://www.dipsercollege.info

8.Future Plans of Actions for Next Academic Year

? Basketball Court to be constructed for promotion of sports. ? Improvement of Fire Safety measures to be done. ? Organisation of more Faculty Development Programmes. ? More books including books for research to be purchased.