Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**DEV SANGHA INSTITUTE OF PROFESSIONAL STUDIES AND EDUCATIONAL RESEARCH (DIPSER) FOR WOMEN**
Name of the head of the Institution	**Dr. DEBI PRASAD MUKHOPADHAYA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03322650873**
Mobile no.	**8910132596**
Registered Email	**dipser@dipsercollege.info**
Alternate Email	**dipser.dssp2004@gmail.com**
Address	**Dev Sangha, Bompas Town, Deoghar, Jharkhand - 814114**
City/Town	**Deoghar**
State/UT	**Jharkhand**

Pincode	**814114**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Mrs. JOLLY SINHA**
Phone no/Alternate Phone no.	**03322650873**
Mobile no.	**7992320823**
Registered Email	**dipser@dipsercollege.info**
Alternate Email	**jovisinha101@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.dipsercollege.info/aqar_report(2017-2018).pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.dipsercollege.info/academiccalander.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.66**	**2013**	**25-Oct-2013**	**24-Oct-2018**

6. Date of Establishment of IQAC	**17-Jan-2011**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Inckusion of more innovative methods ini teaching learning	23-Jun-2019 1	25

View File

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
D.El.Ed.	0	NIL	2019 00	0
B.Ed.	0	NIL	2019 00	0
M.Ed.	0	NIL	2019 00	0

View File

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Accelerating more community activity programms (Organised of Blood Donation Camp 23/06/2019) Organisation of Awareness campaign on Swachha Bharat Abhiyan 2. Improvement of health management for girl students (Installed RO) 3. Installed CCTV Camera 4. Renovated Dining Hall

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Accelerating more community activity programms (Organised of Blood Donation Camp 23/06/2019) Organisation of Awareness campaign on Swachha Bharat Abhiyan 3. Miscellaneous 2. Improvement of health management for girl students (Installed RO) 3. Installed CCTV Camera 4. Renovated Dining Hall	Achieved
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Management Committee	02-Jul-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	25-Mar-2019

17. Does the Institution have Management Information System ?	No

<div align="center">

Part B

</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Every year DIPSER prepares its academic calendar and project it over its website. It is following the circulars and notices of the affiliating body. The beginning of the session of newly enrolled students witnesses the orientation programme .The specific program make them aware of the mechanism for curriculum delivery and process of implementation. The co-ordinators of B.Ed ,M.Ed.and D.El.Ed along with Academic Committee of DIPSER minutely prepare the routine. The preparation of routine follows strictly the number of credit points mentioned in the prescribed syllabus of each offered course by the affiliating institution, Assignments are given according to the course content to the

students .The practice of micro-teaching and simulation are conducted every year before the commencement of practice teaching programme. A rigorous internship program is held every year for the M.Ed course. The conventional, chalk and talk method and most digitalised PowerPoint presentation are used simultaneously.The month wise class test for D.El. Ed and term end exam of M.Ed and B.Ed are conducted after completion of stipulated syllabus ,periodic review of students development is undertaken. Annual excursion of students are pointedly organised by social science department.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
CIG	NIL	08/10/2018	180	Employability(Counselling and guidance))	Counselling

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	NIL	01/07/2019
MEd	NIL	01/07/2019
	View File	

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Teaching Methodology (Hindi, Bengali, English, Maths, Phy.Sc., Life Sc., His., Eco., Geo., Civics)	01/07/2018
MEd	Elementary/Secondary Education;Edu. Policy& Planning,ET&ICT;Edu.Admn. & Mgt.Learning&Pedagogy,Inclusive Edu.	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	50

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Not Started	01/07/2018	0
	View File	

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

BEd	Practice Teaching	200
MEd	obsevation of skills of B.Ed. students	25
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Like any other institution, DIPSER also collects feedback from students and teachers regularly on curricular aspects and courses. Senior faculty members do periodical analysis on the basis of response taken from students. Accordingly, the committee resolves such issues of students. Syllabus related issues are addressed on teachers feedback and review of syllabus is done in consultation with subject faculty at the years end for implementing the same and introduce it in the new session with mode of presentation, lecture material etc .Along with all these at offline level on mode,DIPSER also conducts student satisfaction survey bi-annually the first survey is conducted in mid term of the course and the last one at the end of the year course.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Pedagogy Subjects	200	366	200
MEd	Primary Education & Secondary Education	50	38	25
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	200	25	27	4	31

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
31	10	23	8	0	2

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

DIPSER has an active mentoring system in place. This system promotes a better and effective student teacher relationship and guides the students in academic and extra-curricular activities. It also helps in extending advice and assistance to students w.r.t. their individual issues as well. In this system, the students are grouped as per their core subjects. They are categorized into groups of thirty depending on their numbers and are assigned a teacher mentor, who assumes the role of a mentor. The mentees interact regularly with their mentors to share their feelings and anxieties individually or in groups and guide them and resolve their problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
275	31	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
48	31	17	1	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	00	Assistant Professor	NIL
2019	00	Assistant Professor	NIL

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	Method Papers	Year	30/06/2019	17/07/2019
MEd	Primary Education Secondary Education	Semester	30/06/2019	30/12/2019

View File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Month wise test ,Short answer type question,Objective type question,Essay type Question paper have been suggested,Provision for verbal type test has been recommended.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

DIPSER is an affiliated college under S.K.M. University, Dumka. It follows formative and summative assessment approaches as a mechanism of internal assessment. End-term examinations are conducted by the affiliating University. The academic calendar also mentions the extra-curricular activities planned during the year. The Examinations are conducted at the end of the year by the affiliating University. The college intimates the students about the University notices and circulars related to the examination from time to time through student notice board, College website and also verbally by the faculty members. The college also abides by the rules and regulations mentioned in the University academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.dipsercollege.info/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Primary Education Secondary Education	**MEd**	**Primary Education Secondary Education**	**25**	**25**	**100**
Method Papers	**BEd**	**Method Papers**	**200**	**200**	**100**
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.dipsercollege.info

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	**00**	**NIL**	**0**	**0**
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Role of Students in Society	**M.Ed.**	**31/01/2019**

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	**00**	**00**	**30/06/2019**	**NIL**

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	**NIL**	**NIL**	**NIL**	**NIL**	**30/06/2019**

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	**00**	**00**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	**0**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**Education**	**0**	**00**
International	**Education**	**0**	**00**

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	**0**

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	**NIL**	**NIL**	**2019**	**0**	**00**	**0**

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional

Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
NIL	00	00	2018	0	0	00

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	0	0

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	DSSP	28	50

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	College Level	Awareness Programme	10	50

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	00	NIL	00

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
PGDET	**Study Centre 3612-P**	**IGNOU**	**01/07/2018**	**30/06/2019**	**1**
PGDSLM	**Study Centre 3612-P**	**IGNOU**	**01/07/2018**	**30/06/2019**	**8**
PGDHE	**Study Centre 3612-P**	**IGNOU**	**01/07/2018**	**30/06/2019**	**2**
PGDEMA	**Study Centre 3612-P**	**IGNOU**	**01/07/2018**	**30/06/2019**	**2**
Educational (M.A. in Education)	**Study Centre 3612-P**	**IGNOU**	**01/07/2018**	**30/06/2019**	**138**
Educational (CIG)	**Study Centre 3612-P**	**IGNOU**	**09/01/2018**	**09/06/2018**	**56**
Educational (CIG)	**Study Centre 3612-P**	**IGNOU**	**09/01/2018**	**09/06/2018**	**50**
[View File](#)					

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
IGNOU	**01/07/2018**	**Educational**	**257**
[View File](#)			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11	**1054831**

 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	**Existing**
Classrooms with LCD facilities	**Existing**
Seminar Halls	**Existing**
Laboratories	**Existing**
Class rooms	**Existing**
Campus Area	**Existing**
[View File](#)	

4.2 – Library as a Learning Resource

 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e-granthalaya -3	**Partially**	**3 (Windows)**	**2012**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8776	3104361	144	32622	8920	3136983
Journals	20	48463	0	0	20	48463
e-Books	27486	0	0	0	27486	0
e-Journals	22145	0	0	0	22145	0
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	30/06/2018
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	47	25	35	1	1	2	2	1	0
Added	0	0	0	0	0	0	0	0	0
Total	47	25	35	1	1	2	2	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
1	http://www.dipsercollege.info/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
650000	608801	200000	168620

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution does not receive any financial support from the Govt. as such the source of revenue is from the fees collected from the students. The college seeks to maintain and upgrade the academic and support facilities through its

own budgetary resource. There are well-established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, sports, classroom etc.. The maintenance and utilization of Infrastructure facilities is done by different Committees constituted for the purpose. The functions of these committees are as under 1. Maintenance and Purchase Committee: The Maintenance and Purchase Committee ensures necessary arrangement for adding new academic infrastructure in the college as per need. It also carries out the required civil works in the college like white washing, renovation, construction and other repair works. The plan is prepared for purchase of equipment, instruments and items for use in the laboratories at the beginning of the academic year. All purchases are done as per laid down rules of the college and as per the fund allocated to the respective department. The purchase committee approves its expenditure based on quotations. 2. Library Committee: The College library committee includes all committee members, Vice-Principal two other senior faculty of the college. The requirements for books and upgradation of Library facilities are decided in this committee. 3. IT Committee: There is a coordinator for the ICT who monitors the use and maintenance of ICT Labs. Look into information sharing and uploading on college website. 4. Sports Committee: The College has a sports committee who organize different sports time to time. Students participate in various sports events, inter college tournaments, Yoga Classes, NCC/NSS activities and Parade.

http://www.dipsercollege.info

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Support from institution	164	5282000
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	24/09/2018	50	D.El.Ed. Depatment
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	NIL	0	0	0	0
2019	NIL	0	0	0	0

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	1	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	Private Schools and Colleges	33	11

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	8	DIPSER	B.Ed. DIPSER	DIPSER	M.Ed.

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	21

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	College	255

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	00	National	0	0	00	00
2019	00	International	0	0	00	00

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of

The student council help to share ideas, interests and concerns with teachers and college principal. Its function includes all the activities like Assembly, cultural activity, Debate, Quiz ,seminar,collect article from students and teachers and manage whole day activity of class help disable students. The institution of self government help to establish and depend democratic process and practice as well as ensure participatory development. DIPSER has a very organized and democratically elected student council. The Student Council is a set-up conducted by students and supervised by a program coordinator. The purpose of the student council is to provide the students with an opportunity to develop leadership quality by organizing and carrying out different college activities and services projects. The formation of the student council is based on the democratic procedures. The main function of the student council is to maintain college decorum, discipline and assisting in organizing different activities under curricular and co-curricular aspects. In 2017-18, the student council assisted in organizing many activities in the college such as talent search program, farewell ceremony of outgoing students teachers, preparation and celebration of raksha-bandhan, health awareness programme, NSS activities, debate competition, preparation of wall magazine etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association was found on 28th May 2006. The first meeting was held in September, 2006. Mrs. Babita Kuamri, Assistant Professor and Mrs. Kalpana Kuamri along with Mrs. Shanti Kumari, Assistant Professor have been nominated as Secretary and Deputy Secretary respectively. Alumni Association had been registered as per legal procedure in the year 2014 with registration no: 122/2014-15. The Alumni Association is valid till date.

5.4.2 – No. of enrolled Alumni:

484

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

DIPSER College of Education promotes a culture of decentralization and participative management and involves staff members in the process. A Staff Council Committee is formed under the guidance of Principal before the commencement of each academic session. The Staff Council prepares the execution plan. All college functions framed for academic and non-academic areas are managed by different committees. The decision making process is decentralized at DIPSER . Various committees are constituted by the staff Council for managing various functions of the college. The departmental committees convey their suggestions with the college committees of the staff Council for its implementation. The staff Council is responsible with regard to the college time-table, allocation of co-curricular work, helping in admissions, looking

after the welfare of student and preparing working guideline for effective functioning of the college. The committees have freedom to formulate their plan and decide execution strategies, activities and decisions.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum Development Programme was done as per S.K.M.University.Next review of the curriculum is due on 19-20.
Research and Development	Research work is encouraged at different level of DIPSER. Eminent Professor of different universities come to the institute regularly and guide M.Ed. students for dissertation. Students of B.Ed. are taught action research which they have to implement during there four months practice teaching programme. some of faculties member took part in exploratory research during this year. The college publishes research orientated journals DEVALOK annually. The journals has been assigned ISSN No. 2250-2254 by NISCAIR.
Teaching and Learning	The institution engages students in participative mode thru the use of learning resource like library, website, simulation, internship. The student teacher is used micro teaching technique for developing teaching skills like skill of introduction, black board skill, probing question skill etc.
Examination and Evaluation	The term end examination their evaluation were entirely managed by the affiliating body, i.e. for B.Ed. M.Ed. Sidho kanhu Murmu University is the affiliating body where as Jhankhand Academic Council controls the D.El.Ed. program. So fer as internal evaluation is concerned we conduct monthly test for D.El.Ed. and for B.Ed. M.Ed. there are provision of assignments viva-voce are the mode of internal evaluation.
Library, ICT and Physical Infrastructure / Instrumentation	Library of DIPSER played an important role to enhance the quantity education among students and teachers. In 2017-2018 library has purchased 368 copies of quality books along with journals which was subscribed as same as previous year. Library also provided

	in-house online library services of e-books and e-journals(open access). Library also provided WiFi facility to all students and teachers for academic purpose and many more value added services are provided. The institution is totally technology enabled. There is 24 x 7 internet and Wi-Fi connection available for the staff and students. There are One Over Head Projector (OHP), OHP transparent sheets, eight LCD projectors, Twenty Eight Computers, One Server Computer, audio-visual equipment like television, CDs and DVDs, DVD player, microphones (wireless), speakers, amplifier, mixer, camera and video camera. All these resources are well utilised to make teaching-learning meaningful. Well furnished classroom seminar hall with ICT facilities with PA system are available in DIPSER.
Human Resource Management	At DIPSER, personnel are broadly categorized as academic and administrative personnel. It is ensured that employees engaged in performing work affecting the functional output of the institution are competent on the basis of appropriate education, training, skills and experience. As such, primary focus is on continually enhancing the competence of employees so that they can contribute quality of the students education related services with constant monitoring of quality vis-a-vis the set parameters. The conscious efforts is made to keep the people highly motivated to perform as perfectly as possible.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning and Development were done by following committees members Admission committee, examination committee, faculty improvement committee, academic committee, library committee, grievance redresal cell, IQAC, cultural Committee, etc. Policies pertaining to the plans for continuation of existing quality and further improvement in quality are formulated and finalized by EC members.
Administration	In our college the following post are associated with administration Principal,Vice Principal.

Finance and Accounts	Financial accounting is done every month followed by Internal Audit every quarter.Auditing is done by Chartered Accountants.For transparency in accounting, regular reconciliation is done by qualified accountants in the office.The statutory audit for the whole year is carried out independently by CA firm.
Student Admission and Support	The college follows the rules and regulations of the S.K.M. University and JAC for admission. College
Examination	College follows the academic calendar of the university for Term- End exam and monthly tests are conducted for D.El.Ed internal assessment.Internal Examination are conducted prior to the term- end semester exams.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	00	00	0
2019	NIL	00	00	0
		View File		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Women Health Awareness Programme (Breast Cancer)	NIL	08/03/2019	08/03/2019	15	0
			View File			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
refresher	3	09/04/2019	19/04/2019	10

	Course					

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPFO	EPFO. ESI	NIL

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial accounting is done every month followed by Internal Audit every quarter.Auditing is done by Chartered Accountants.For transparency in accounting, regular reconciliation is done by qualified accountants in the office.The statutory audit for the whole year is carried out independently by CA firm.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

View File

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Principal
Administrative	No	NIL	Yes	Secretary

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Organized Spoken English classes for hostel students Organized by the lecture of eminent Professors Purchased more research oriented books

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification		**No**
d)NBA or any other quality audit		**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	**Organisation of blood donation camp**	**23/06/2019**	**23/06/2019**	**23/06/2019**	**78**
2018	**Organisation of Clean Rural India Programme**	**10/08/2018**	**10/08/2018**	**10/08/2018**	**250**
2018	**Awareness (Programme) on Cyber Crime**	**23/07/2018**	**23/07/2018**	**23/07/2018**	**200**
2019	**Workshop on Research Methodology**	**28/03/2019**	**28/03/2019**	**02/04/2019**	**25**
		[View File](#)			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	**01/07/2018**	**30/06/2019**	**0**	**0**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
N/A

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	**Yes**	**0**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	**1**	**1**	**23/07/2018**	**1**	**Awareness**	**Cyber Crime**	**40**

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders		
Title	Date of publication	Follow up(max 100 words)
Code of Conduct	05/07/2018	1. TEACHERS AND THEIR RESPONSIBILITIES (i) Adhere to a responsible pattern of conduct and demeanor expected of them by the community (ii) Manage their private affairs in a manner consistent with the dignity of the profession (iii) Seek to make professional growth continuous through study and research (iv) Express free and frank opinion by participation at professional meetings, seminars, conferences etc., towards the contribution of knowledge (v)Maintain active membership of professional organisations and strive to improve education and profession through them (vi) Perform their duties in the form of teaching, tutorials, practicals, seminars and research work, conscientiously and with dedication 2 TEACHERS AND THE STUDENTS (iv) Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare (v) Inculcate among students scientific temper, spirit of inquiry and ideals of democracy, patriotism, social justice, environmental protection and peace (vi) Treat the students with dignity and not behave in a vindictive manner towards any of them for any reason (vii) Pay attention to only the attainment of the student

in the assessment of merit 3 TEACHERS AND COLLEAGUES (ii) Speak respectfully of other teachers and render assistance for professional betterment (iii) Refrain from lodging unsubstantiated allegations against colleagues to higher authorities 4 TEACHERS AND AUTHORITIES (iv) Cooperate through their organizations in the formulation of policies of the other institutions and accept offices (v) Cooperate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession 5 TEACHERS AND GUARDIANS meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution 6 TEACHERS AND SOCIETY (i) Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided (ii) Work to improve education in the community and strengthen the communitys moral and intellectual life.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Art and Craft	30/01/2018	30/01/2018	50

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Ban on single use plastic across the campus. Increase in number of plants in the garden. Increase in number of dustbins in the campus to maintain cleanliness. Use of Paper Bags instead of polythene bags. Use of kulhad had instead of plastic cups. Promoting Hand wash Practice for promoting hygiene.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices
Morning Assembly: Emphasizing the cultural values is one of the objectives of our institution and Morning Prayer Assembly is structured for the same. Morning Prayer, College anthem and National anthem are the integral part of the assembly to promote Spiritual values, Cultural Values and National values respectively. This is an event where student-teachers get opportunity to express themselves to develop their different faculties through activities like commanding the assembly, leading prayer, collecting and presenting thoughts and reading news. Teacher Talk is an added advantage which motivates student-teachers to develop the extent of their knowledge towards practical insight. These activities develop different skills like public speaking, singing in chorus, lead the team, presentation skill etc.. To be a good teacher, these skills boost the confidence of the student-teachers and help them in their teaching profession. Almost all the students get chance to come on the stage at least once, which helps them remove their stage fright. Gradually they develop confidence to be good teacher. It is expected that after successful completion of the programme the student-teachers develop proper insight regarding their value system and act confidently as teacher in real life. Abhivyakti (self expression): The programme is continued throughout the year. This is the programme which offer the pupil teachers an opportunity to express themselves through music, dance, drawing, painting, craft, literary activities like – speech, debate, essay writing, elocution extempore etc.. These opportunities enhance their skills in the respective field. Participation of students are compulsory in at least one event. That means each student participates and give their best which ultimately boost their skill in their respective area which can help them to flourish as good teacher. Self expression and reflection are the utmost valuable skill for a teacher to be a successful professional. Our institution is committed towards the inculcation of different skills among the student teachers so that they can use those skills to achieve the objectives of education and the above mentioned activities pave the way for their successful teaching career.
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link http://www.dipsercollege.info/gallery1.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words
DIPSER makes effort to inculcate the spirit of service along with professional enhancement skills for women empowerment through state of the art education, research and execution by nurturing innovation leadership and national development scientific interfaces on development and professional education. The DIPSER has been pioneer in women education with scientific emphasis on home and community life. The college remains dedicated to building leadership, conscious citizen and active participation of women for national development and developmental goal. The education in the college aims towards creative and critical thinking nurturing Innovation and excellence. The college seeks it student building capacity to acquire contemporary skills for entrepreneurship, professional proficiency that would improve quality of life. Mission of empowering women:- Our Mission has firmly stood the test of time and college has work towards empowering the women force in particular for national development. The college education aims towards capacity building for entrepreneurship, improved health and quality of life and communication for desirable behavior change. The disciplines are artistic creative culturally rooted and contemporary. The college faculty and student have responsibly

engaged with people and communities fulfilling its role in making knowledge and information acceptable to people these experiences enrich education research and curriculum development and expand the quality of academic work across specialization. The student receives the benefits of knowledge from advanced research activity.

Provide the weblink of the institution

http://www.dipsercollege.info

8.Future Plans of Actions for Next Academic Year

1 Arrange for improved fire safety measures 2 Ensouring system orientation to enhance Quality of Academic and related services 3 Renovation of furniture in Dining hall 4 Adoptation of village (Extension Programme)