



## **Dev Sangha Institute of Professional Studies and Educational Research**

**Bompas Town, P.O Dev Sangha, Deoghar,  
Jharkhand 814114**

### **MINUTES OF THE MEETING OF IQAC HELD ON 21-04-2025**

A Meeting of IQAC of Dev Sangha Institute of Professional Studies and Educational Research (DIPSER), Deoghar, was held on 21<sup>st</sup> April 2025. The Meeting was attended by following members / Special invitees.

1. Prof (Dr) Sudeep Ranjan Ghosh, Chairman, DSSP (Special Invitee)
2. Sri Siddh Nath Singh, Secretary, DSSP, Member
3. Prof (Dr) Taposh Ghoshal, Advisor, DIPSER (Special Invitee)
4. Prof. (Dr.) Rajnish Pandey, Principal, DIPSER; Chairperson, IQAC
5. Dr. Anjani Sharma, University Representative, SKMU, Dumka; Member
6. Dr. Pramodini Hansdak, Ex-Associate Professor, Deptt. of Hindi, SKMU, Dumka; Member
7. Dr. Babita Kumari, Vice Principal, DIPSER; Member
8. Dr. Namita Kumari, Assistant Professor, DIPSER, Alumnae Association Rep.; Member
9. Sri Bikash Chatterjee, Sr. P.R.O., DIPSER, Employee Nominee, Member
10. Dr. Akhilesh Kumar Gupta, Assistant Professor, DIPSER, Member
11. Dr. Kanhaiya Lal Kesri, Assistant Professor, DIPSER, Member
12. Smt. Sneha Rani, Assistant Professor, DIPSER, Member
13. Sri Sharad Kumar, Assistant Professor, DIPSER, Member
14. Sri Sourav Sarkar, Assistant Professor, DIPSER, Member
15. Sri Kumud Ranjan Jha, Assistant Professor, DIPSER, Joint Coordinator, IQAC; Member

The meeting was chaired by Prof. (Dr.) Sudeep Ranjan Ghosh, Chairman, DSSP. Principal & Chairperson, IQAC, DIPSER Prof. (Dr.) Rajnish Pandey welcomed all present to the meeting.

At the outset the Chairman, DSSP, Prof. (Dr.) Sudeep Ranjan Ghosh reflected on the lineage of Dev Sangha and described its rich spiritual heritage under which the DSSP functions. He elaborated the Guru Parampara of Dev Sangha and started the meeting with Chanting of Guru Pranam Mantra...

Prof. (Dr.) Sudeep Ranjan Ghosh also formally introduced the New Secretary of DSSP Shri Siddh Nath Singh to the IQAC followed by the discussion on agenda points.

Following are the resolution adopted in the meeting:

*Rajnish Pandey*  
3/5/25  
**Principal**

**Dev Sangha Institute of Professional  
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1. Review of the minutes of the last meeting held on 21<sup>st</sup> January 2025

A. Publication

- a. **Distribution of DEVALOKE (2024):** it was informed that 317 copies of the Journal have been distributed so far.
- b. **Publication of DEVALOKE 2025:** the status w.r.t publication of DEVALOKE was perused. It was conveyed that 29 Articles were received so far, and the preliminary screening of articles is going on.
- c. **Dev Vanee 2025:** Regarding Dev Vanee, it was learnt that final editing of Dev Vanee has been completed and submitted. It was decided that Dev Vanee should be published in soft form and circulated to the students/ alumnae/ teachers and others. Only a few copies will be printed (in house) to keep in the library.

**Action: Ms Shampa Roy**

- d. **Dev Varta (2024-25):** It was informed that nine articles were received so far. It was suggested that an action plan be prepared with proper timeline to carry out the work in a time bound manner.

**Action: Dr Namita Kumari**

- B. **Yoga Classes:** It was informed that Yoga Classes are running smoothly. It was suggested that the schedule of the Yoga Classes be changed as it required minimum four hours gap from taking any kind of food items. It was also opined that the place of Yoga Classes should be spacious to accommodate all the students of the section/class.

**Action: Ruma Ghorui/ Principal/ Vice Principal**

- C. **Re-registration of Alumnae Association:** It was informed that documents were submitted with the audit report of 2023-24 and response is awaited. Dissatisfaction was expressed on the tardy pace of progress. Dr. Babita Kumari assured to complete the process within the next one month. The need to follow up the process carefully was suggested so that it would be completed within the given time.

**Action: Dr Babita Kumari, Vice Principal**

D. Status of implementation of NAAC Peer Team recommendations:

- a. **Laboratory:** It was informed that all nine laboratories are functioning properly. Principal Prof. (Dr.) Rajnish Pandey informed that the student teachers will have their practical classes after they return from their End Semester Examination scheduled from 8<sup>th</sup> May 2025.

**Action: All Lab in-charges**

- b. **Mentor – Mentee Activities:** It was informed that Mentor – Mentee Meeting is organised on every Saturday. It was stressed that it should be conducted with empathy and care. Close monitoring of the Meeting was suggested to make it effective and trustworthy.

**Action: All Mentors**

- E. **Excursion:** The excursion of the batch 2023-25 held in November 2024 (Darjeeling & Purulia – Ayodhya Hills) was informed. Chairman, DSSP expressed his deep concern over sending girl students to Darjeeling during the Bengal elections which was risky and is prone to landslides and other natural disasters. He strongly advised to abstain from such things in future and advised that excursions should be organised at nearby places in Jharkhand like Ghatsila, Karmatand, Ayodhya Hills, National Forests Reserve, etc. and with his consent only.

**Action: Principal/ Vice Principal**

*Rajnish Pandey*  
3/5/25  
**Principal**

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- F. **Re-activating Committees:** It was informed that re-constitution of committees is being done from time to time. Last time it was done on 23-01-2025. Committees would be reordered again shortly.

**Action: Principal/ Vice Principal**

- G. **Status of Admission (2025-27):** The status of admission (2025-27) was perused. Members were informed that admission process of D.El.Ed. has started and that 29 candidates have taken admission for the session 2025-27. The admission process of B.Ed. and M.Ed. are yet to start as JCECEB is going to conduct the entrance examination in May 2025 and the process will begin only after declaring the result of the entrance examination. Chairman, DIPSER emphasised that all the 200 seats of B.Ed., 50 seats of D.El.Ed. and at least 25 M.Ed. seats must be filled up.

**Action: Admission Committee**

- H. **Academic Collaboration:** No progress was noticed w. r. t. Point No. 1K of the last IQAC meeting dated 21 January 2025. The need to act proactively was reiterated and it was stressed that the team designated by Chairman, DIPSER in the aforesaid meeting comprising of Principal DIPSER, Shri Sajal Mondal and Smt. Sneha Rani should initiate an exploratory visit to RKMV University, Ranchi without any further delay to find out areas of collaboration.

**Action: Principal/ Vice Principal**

**I. Green Initiatives:**

- a. **Plantation:** Plantation has been done in the campus on 30-11-2024 and all concerned were advised to take necessary care of the plants to yield desired result.
- b. **Poster Cut Outs (Plastic Free Campus):** it was informed that the posters have been put up at different places in the campus. It was suggested efforts should also be made to minimise use of plastic to make DIPSER a "Plastic Free Campus". It was suggested that Students' Council should be engaged in this task.
- c. **Ek Paudha Maa Ke Naam (Plantation Drive):** The movement "Ek Paudha Maa Ke Naam" was initiated on 18-01-2025 in the College Sports Ground. It was advised that such initiatives should be done regularly in the institution. All plants should be properly looked after carefully to achieve the desired objectives.

**Action: NSS/Ruma Ghorui/Principal/ Vice Principal**

**J. NAAC Peer Team Recommendation:**

- a. **Career Counselling:** It was informed that Career Counselling is going on.
- Action: Placement Cell/ Dr. Sangita Kumari**
- b. **NET Coaching:** It was informed that NET Coaching is going on.
- Action: Principal/ Vice Principal**
- c. **Village Activities:** The village activities are going on. It was opined that stead of disjointed actions, concerted initiatives should be taken under the umbrella mission. Secretary, DSSP, advised that village activities should be conducted after identifying the needs of the village and then work out a plan to fulfil its needs to ensure desired result. Chairman, DSSP suggested that a team headed by Dr. Babita Kumari should coordinate this mission. An impact assessment exercise was also suggested in this respect. Vice Principal was advised to prepare a road map with the help of Sri Bikash Chatterjee and present it before the next IQAC Meeting.

**Action: Vice Principal/ Shri Bikash Chatterjee/ NSS Committee**

*Rajnish Pandey*  
3/5/25  
**Principal**

- K. **Status of AQAR 2023-24, PAR 2021-22 & PAR 2022-23:** It was informed that AQAR 2023-24, PAR 2021-22 & PAR 2022-23 were submitted before the last date. Members present applauded the excellent and untiring efforts of the IQAC Team headed by Sri Bikash Kumar and constantly supported by Shri Nirupam Mallick in submitting these important documents in due time. Chairman, DSSP stated, "the IQAC, headed by Sri Bikash Kumar, has done a commendable work by submitting AQAR 2023-24. With this, two AQARs have been submitted after the 3<sup>rd</sup> Cycle of NAAC inspection. He hoped that in future also, all documents would be submitted on time and in proper manner."

**Action: IQAC**

- L. **IQAC awareness programme:** An IQAC awareness programme was conducted. The role of IQAC to make people aware of qualitative development of the institution was also stressed.

**Action: IQAC**

- M. **Status PO, CO & PSO:** Programme Outcome has been prepared but more time was sought to prepare the Cos and PSOs. The slow speed of carrying out this important work was deplored. UR, SKMU suggested that Examination Department should be assigned the duty to prepare PO, CO & PSO. Which was duly accepted and members were assured to complete the task by 15<sup>th</sup> July 2025.

**Action: Examination Committee**

- N. **MOOC and SWAYAM:** It was informed that 120 students were enrolled in the MOOC and SWAYAM courses. Also, 22 faculty members have given their consent to do the MOOC and SWAYAM Courses.

**Action: Sharad Kumar**

- O. **Parent Teacher Meeting:** Parent Teacher Meeting was organised on 8<sup>th</sup> February 2025. The feedback has been taken, and report was prepared.

It was pointed out that the report was prepared subjectively and that feedback should be analysed more carefully to find areas of improvement for necessary corrective actions.

**Action: Principal/ Vice Principal**

The issue of poor quality of the uniform (Sari) was raised. It was decided that quality of Sari uniform need to be enhanced. Dr. Babita Kumari & Smt. Sneha Rani were advised procure Saris after ascertaining the present stock.

**Action: Dr. Babita Kumari/ Smt. Sneha Rani**

**P. New Academic Initiatives:**

- a. **Performance review of the internal committees:** Monthly review of internal committees has started. Advisor, DIPSER stated that quality of the performance review reports needs further improvement. The Secretary, DIPSER suggested that Principal and Vice Principal should look after the matter.

**Action: Principal /Vice Principal**

- b. **FDP:** It was informed that Faculty Development Programme (FDP) was organised twice in the last quarter.

- c. **National Seminar:** It was informed that the draft proposal for one day national seminar submitted by Principal, DIPSER needed radical changes. Secretary, DSSP advised to prepare the proposal more judiciously and present in the next meeting.

**Action: IQAC**

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3/5/25  
**Principal**

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d. **MoU with SKBU, SKMU & Visva Bharati:** No progress was reported in this regard.

**Action: Principal /Vice Principal**

Q. **Cocurricular Activities/ Extra-Curricular Activities after 02:00 PM:** it was informed that Co-Curricular Activities are conducted regularly.

**Action: Principal /Vice Principal**

R. **Maintaining Dead lines:** The urgent need to maintain deadlines was reiterated to achieve desired outcome.

**Action: Principal /Vice Principal**

S. **Showing Documentary for Students' Awareness:** It was informed that a documentary on Nalanda University (Ancient) was screened to the students on 07-03-2025. Chairman, DSSP suggested to show "Chandrayan" & "Wing Migration" also to the students.

**Action: Principal /Vice Principal / Sajal Mandal**

With above discussion the Minutes of the last meeting were review and confirmed.

2. **Status of Admission for the Session 2025-27:** The status of admission process of D.El.Ed., B.Ed. and M.Ed. was informed.

**Action: Admission Committee**

3. **Steps Taken for Preparation of NAAC (4<sup>th</sup> Cycle Inspection):** It was decided that preparatory work on all the seven criteria must start with vigour and that these 7 criteria should be distributed amongst members of IQAC who should prepare necessary documents in support of each matrix as evidence.

**Action: Principal /Vice Principal /IQAC**

4. **Adherence to Targets:** It was assured important steps would be taken for timely submission of AQAR every year and improve the quality of documentation of AQAR. It was suggested that the weak areas should be focussed properly so that we may attempt maximum matrix. We must make efforts to increase your publication and proceedings.

**Action: Principal /Vice Principal / IQAC**

5. **Improving Academic environment:** Serious concerns were raised w.r.t. the unsatisfactory quality of teaching learning and attendance of students. It was suggested that serious steps must be taken urgently to enhance the quality of teaching learning environment. It was underlined that quality of teaching assures the attendance of students. Hence, teachers need to enhance their quality of teaching so that students will automatically attend the classes.

**Action: Principal /Vice Principal**

6. **Other points:**

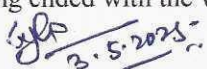
a. **Academic Discipline:** It was suggested that academic discipline needs to be maintained religiously and improved every day.


**Action: Principal /Vice Principal**

b. **Value Added Courses for Session 2024-26:** It was informed that Value added course for the session 2024-26 will start from semester II. All arrangements will be made accordingly.

**Action: Principal /Vice Principal /Concerned Teachers  
of Value-Added Courses**

Meeting ended with the vote of thanks to the Chair.

  
Kumud Ranjan Jha  
Joint Coordinator, IQAC

  
Prof (Dr) Rajnish Pandey 3/5/25  
Chairperson, IQAC

**Principal**  
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Distribution:

1. All Special Invitees
2. All Members of IQAC
3. All Faculty Members

*Rajnish Pandey*  
3/5/25

**Principal**

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