



Dev Sangha Institute of Professional Studies and Educational Research

(A Unit of Dev Sangha Seva Pratishthan)

P.O. Dev Sangha, Bompas Town, Distt.: Deoghar, Jharkhand, PIN 814114

NCTE Recognised * UGC Recognised * SKMU Affiliated * JAC Affiliated (JAC) * NAAC Accredited

Dated: 19th September 2024

MINUTES OF THE MEETING OF IQAC [17th September 2024]

A Meeting of IQAC was held on 17th September 2024. The Meeting was attended by the following members and Special Invitees.

- Shri Asim Kumar Chatterjee, Secretary EC, DSSP & DIPSER (Special Invitee) (Online)
- Prof. (Dr) Taposh Ghoshal, Advisor, DIPSER (Special Invitee) (Online)
- Prof (Dr) Rajnish Pandey, Principal, DIPSER, Chairperson, IQAC
- Dr. Anjani Sharma, University Representative, SKMU, Dumka
- Dr. Babita Kumari, Vice Principal, DIPSER, Member
- Dr. Namita Kumari, Assistant Professor, DIPSER, Rep., Alumnae Association, DIPSER; Member
- Shri Sharad Kumar, Assistant Professor, DIPSER, Member, IQAC
- Shri Sourav Sarkar, Assistant Professor, DIPSER, Member, IQAC
- Shri Bikash Chatterjee, Sr. P.R.O.; Member (Online)
- Shri Sajal Mandal, Librarian, DIPSER (Special Invitee)
- Ms. Udit Roy, Jr. Librarian, DIPSER (Special Invitee)
- Shri Kumud Ranjan Jha, Assistant Professor, DIPSER, Jt. Coordinator, IQAC
- Shri Bikash Kumar, Assistant Professor, DIPSER, Coordinator, IQAC

The following members could not attend the Meeting:

- Prof. (Dr.) Sudeep Ranjan Ghosh, Chairman, EC, DSSP & DIPSER (Special Invitee)
- Shri Debasish Datta, Vice-Chairman, EC, DSSP & DIPSER (Special Invitee)
- Shri P. N. Banerjee, EC Member & Treasurer, DSSP; Member
- Prof P. P. Sengupta, EC Member, DSSP; Member
- Dr. Surupa Basu, Assistant Secretary, DSSP & DIPSER; Member
- Dr. Pramodini Hansdak, Ex Associate Professor, Department of Hindi, SKMU, Dumka; Member
- Shri Pawan Kanoi, Industrialist; Member
- Smt. Gayatri Kumari, Students' Representative, DIPSER; Member

The Meeting was chaired by Shri Asim Kumar Chatterjee, Hon'ble Secretary, EC, DSSP & DIPSER. The Meeting commenced with the formal welcome by Shri Bikash Kumar, Coordinator, IQAC. Prof. (Dr.) Ghoshal welcomed Dr. Anjani Sharma, University Representative, SKMU, Dumka to the Meeting and urged for her support and guidance in DIPSER's quest for excellence.

Rajnish Pandey
Principal 27/9/24
Dev Sangha Institute of Professional
Studies and Educational Research
Deoghar, Jharkhand

Following deliberation of the agenda points, and the following resolutions were adopted for necessary actions:

1. Review of the Minutes of the last meeting held on 14th March 2024.

- A. **Library:** It was informed that the issues viz. Purchase of Journals (Print and E Journals) of library which was raised during the IQAC meeting will be discussed separately by Secretary Sir, DIPSER.

Action: Librarian

B. **Publication**

- i. **Inclusion of DEVALOKE in UGC Care List:** The House was informed that the process of inclusion of DEVALOKE in UGC CARE List has reached its advanced stage. Principal, DIPSER is following the progresses closely. He has been requested to make all efforts for inclusion of DEVALOKE in the UGC CARE List at the earliest.

Action: Principal

- ii. **Distribution of DEVALOKE 2024:** It was informed that a distribution list for distribution of the current issues of the journal be prepared at the earliest and copies be dispatched without any further delay. It was conveyed that till date 40 copies of the journal has been distributed.

Action: Principal and Vice Principal

- iii. **DEV VANEE 2025:** It was informed that the notice for the submission of new articles, poems, drawings etc from the contributor has been circulated for the next publication of DEV VANEE.

Action: Smt. Shampa Roy

- iv. **DEV VARTA:** It was informed that in view of the unprecedented delay in editing and formatting of the Alumni magazine 'DEV VARTA', Advisor, DIPSER has volunteered to do the long pending work. It was informed that the same will be completed shortly.

Action: Publication Committee

- C. **Yoga Classes:** It was informed that yoga classes has been started w.e.f. 10th September 2024 as per the regular time table


Action: Ms. Ruma Ghorui

- D. **Cleanliness Drive:** It was informed that the schedule of Cleanliness Drive has been prepared by Ms. Ruma Ghorui and will be implemented w.e.f. 24th September 2024. It was informed that one programme will be conducted per month.

Action: Ms. Ruma Ghorui

- E. **Status of MIS:** It was informed that MIS is being updated though some data related to some academic activities. All faculty members were advised to upload the requisite data religiously on the MIS. The members were also informed that an updated version of MIS (Edutask 3.0) has been launched and data entry has started from 13th September 2024.

Action: All Faculty Members, DIPSER,
Abhisek Kumar, DSNS


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- F. **Re-registration of Alumni Association:** It was informed that all necessary documents have been given for re-registration of Alumni Association to an advocate. Smt. Anju Pandit was asked to complete the process at the earliest.

Action: Smt. Anju Pandit

G. **Status of Implementation of NAAC Peer Team Recommendations:**

- i. **Laboratories:** It was informed that all the laboratories are functioning properly except Language Lab and Psychology Lab. Further, it was suggested that Dr. Shanti Kumari should be asked to accelerate the functioning of Psychology Lab and Smt. Neha Jha should be requested to use the Language Lab for conducting the value added classes on spoken English.

Action: Dr. Shanti Kumari, Smt. Neha Jha, DSNS

- ii. **Mentor-Mentee:** It was proposed that mentors should be asked to mention important issues discussed during Prof. (Dr.) Samirranjan Adhikari's Lecture on "Psychological and Educational Dimensions of Mentor-Mentee Relationship" under DLS 26, in their Mentor Mentee Register and also to take feedback from the students and teachers on the lecture delivered by the experts.

Action: All Mentors/ Principal and Vice Principal, DIPSER

- H. **Excursion:** An Educational Excursion cum student's exchange programme will be organized under MOU with SKBU, Purulia. Dr. Babita Kumari was requested to finalize the details of the said excursion. It was decided that all M.Ed. students will participate in the programme led by senior teachers.

Action: Vice Principal/ Shri Bikash Chatterjee

- I. **Re-activating Committees:** In view of the induction of new faculty members and attrition, it was decided to reconstitute the committees.

Action: Vice Principal

J. **Status of Admission:**

- i. **B.Ed. 2024-26:** It was informed that 91 students were admitted till the second counselling.
- ii. **M.Ed. 2024-26:** It was informed that students are yet to get admitted in M.Ed. till the second counselling. It was suggested that Department of Higher Education, Jharkhand and JCECEB could be requested for approval to take necessary steps to take the admission of those candidates also who have not participated in the Entrance Examination.


Action: Principal/ Vice Principal/ Sr. P.R.O.

- K. **Academic Collaboration with AIIMS:** It was informed that pursuant to the visit of Principal, Vice Principal and Smt. Sneha Rani, to AIIMS, Deoghar on 09-09-2024, there is a need to discuss the issues in greater details with AIIMS authorities to process it further.

Action: Principal/ Vice Principal

- L. **Green Initiative:** It was suggested to conduct a meeting with the Students Council to finalize actions to start initiatives to make DIPSER campus 'Plastic Free', 'Smoke Free' and 'Ek Paudha Maa Ke Naam' (Suggested by the UR, DIPSER).

Action: Principal/ Vice Principal.


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With the above discussion, the Minutes of the last IQAC Meeting were read, reviewed and confirmed by the members, Special Invitees and invitees.

2. Implementation of suggestion of NAAC Peer Team

It was observed that the pace of implementation of NAAC Peer Team's Recommendation has been rather slow. It was suggested that more attention should be given to implement NAAC Peer Team's Recommendation.

Action: Principal/Vice Principal

3. Status of AQAR 2023-24 and PAR 2021-22 & 2022-23

It was suggested to submit the updated documents of AQAR and PAR by all the concerned faculty members by 23-09-2024. It was also suggested that members of the IQAC team should devote three hours together to prepare the documents of AQAR and PAR.

Action: Principal/Vice Principal/IQAC

4. Review of status of Admission

The point has already been discussed in point No. 1 G.


5. IQAC Awareness programme

It was suggested that the faculty members should take on research project related to the local issues of the villages activities. It was also suggested that IQAC should organise orientation programme for the faculty of DIPSER in all thrust areas, necessary for enhancing DIPSER's effectiveness.

6. Any other point with the permission of the Chair.

1. PO's, CO's, PSO's to be prepared by the course coordinator.
2. MOOC and Swayam programmes to be initiated by the Academic Committee and also prepare action plan for the same.
3. Parent Teacher meeting to be conducted periodically.
4. Role and Responsibilities of IQAC must be studied and internalised by IQAC.


27/09/2024
Shri Bikash Kumar
Coordinator, IQAC
Coordinator, IQAC
Dev Sangha Institute of Professional
Studies and Educational Research
Deoghar, Jharkhand


27/9/24
Prof (Dr) Rajnish Pandey
Chairperson IQAC
Principal
Dev Sangha Institute of Professional
Studies and Educational Research
Deoghar, Jharkhand

Distribution:

1. All Invitees
2. All Members of IQAC
3. All Faculty Members