



Dev Sangha Institute of Professional Studies and Educational Research

(A Unit of Dev Sangha Seva Pratishthan)

P.O. Dev Sangha, Bompas Town, Distt.: Deoghar, Jharkhand, PIN 814114

NCTE Recognised * UGC Recognised * SKMU Affiliated * JAC Affiliated (JAC) * NAAC Accredited

Dated: 9th July 2025

Minutes of the Meeting of IQAC held on 24-06-2025

A Meeting of IQAC of Dev Sangha Institute of Professional Studies and Educational Research (DIPSER), Deoghar, was held on 24th June 2025. The Meeting was attended by the following members/Special Invitees.

1. Sri Siddh Nath Singh, Secretary, DSSP & DIPSER; Member
2. Prof (Dr) Taposh Ghoshal, Advisor, DIPSER (Special Invitee; Online)
3. Prof. (Dr.) Rajnish Pandey, Principal, DIPSER; Chairperson, IQAC
4. Dr. Pramodini Hansdak, Ex-Associate Professor, Department of Hindi, SKMU, Dumka; Member (Online)
5. Dr. Babita Kumari, Vice Principal, DIPSER; Member
6. Dr. Namita Kumari, Assistant Professor, DIPSER, Alumnae Association Rep.; Member
7. Dr. Akhilesh Kumar Gupta, Assistant Professor, DIPSER, Member
8. Dr. Kanhaiya Lal Kesri, Assistant Professor, DIPSER, Member
9. Smt. Sneha Rani, Assistant Professor, DIPSER, Member
10. Sri Bikash Chatterjee, Sr. P.R.O., DIPSER, Member
11. Sri Kumud Ranjan Jha, Assistant Professor, DIPSER, Joint Coordinator, IQAC; Member
12. Sri Bikash Kumar, Assistant Professor, DIPSER, Coordinator, IQAC

The Meeting was chaired by Sri Siddh Nath Singh, Secretary, DSSP & DIPSER. Prof. (Dr.) Rajnish Pandey initiated the proceedings of the Meeting with a welcome note. The following resolutions were adopted in the meeting:

1. Review of the minutes of the last meeting held on 21st April 2025

A. Publication

- a. **Devaloke 2025:** The number of articles, book reviews, article digests, and Readers' Forum received for publication of **DEVALOKE 2025**, was shared. It was decided that the manuscript would be made ready by June 30, 2025 and after review should be sent to the press for printing by July 15, 2025.

Action: Prof. Mintu Halder/Dr Akhilesh Kr. Gupta

- b. **Dev Varta (2024-25):** It details of articles collected for Dev Varta was informed. It was suggested that an action plan be prepared to carry out the work with a proper timeline to publish it online on 5th September 2025.

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Principal

Action: Dr. Namita Kumari

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- B. **Yoga Classes:** It was informed that Yoga Classes were suspended. The need to restart the Yoga Classes following the norms of Yoga, was stressed. Vice Principal was requested to ensure the same at the earliest.

Action: Ruma Ghorui & Dr Babita Kumari

- C. **Re-registration of Alumnae Association:** It was informed that documents were submitted with the audit report of 2023-24 and response was awaited. Shri Bikash Chatterjee Sr. PRO was assigned to follow up the process and complete it by September 2025.

Action: Dr. Babita Kumari / Shri Bikash Chatterjee

- D. **Status of implementation of NAAC Peer Team Recommendations.**

Laboratory: It was informed that all laboratories were functioning properly. Concerned Laboratory Incharges were advised to keep record of attendance and activities pursued therein.

Action: Vice Principal/ Concerned laboratory in-charges

- E. **Excursion:** The plan for excursion for 2024-26 was discussed. Principal and Vice Principal were advised to prepare a plan at the earliest for the excursion. Secretary, DSSP advised to submit written information regarding the details of excursion including the travel plan to DC, SP and OC of concerned Police Station before starting the tour. All concerned were directed to prepare the proposal for excursion by 29th June 2025.

Action: Vice Principal, Sr. P.R.O.

- F. **Re-activating Committees:** It was informed that re-constitution of committees was done from time to time. Looking into the changed faculty strength, it was suggested to prepare a proposal for reconstitution of committees and submit by 26th June 2025.

Action: Principal/Vice Principal

- G. **Status of Admission (2025-27):** The updated number of admissions in D.El.Ed. B.Ed. and M.Ed. was discussed. Secretary, DSSP reiterated the need to maximise admissions in M.Ed. as per the decided target. Shri Singh also suggested to track the selection list of passing out students of the M.Ed. entrance examination conducted by JCECEB, Ranchi and all possible measures should be taken to fill the seats.

Action: Principal / Vice Principal/ Sr. PRO

- H. **Academic Collaboration:** The need to expedite the visit to RKMVERI, Ranchi for collaboration was reiterated. It was decided that a team comprising of Shri Kumud Ranjan Jha and Shri Sajal Mandal will undertake an exploratory visit to RKMVERI, Ranchi by June 2025.

Action: Shri Kumud Ranjan Jha/ Shri Sajal Mandal

- I. **Green Initiative:**

- a. **Plantation:** It was proposed that tree plantation will be done at the Chakaai Campus. Shri Bikash Chatterjee was assigned the responsibility to plan the event.

Action: Shri Bikash Chatterjee

Rajnish Pandey
9/7/25
Principal

- b. **Plastic Free Campus:** It was suggested that students, teachers and inmates of the campus including the dining and hostel staffs need to be sensitized for “Plastic Free Campus”. Hence, an awareness campaign should be launched for the same.

Action: NSS/Sports Committee

- J. **Status POs, COs & PSOs:** It was informed that POs & COs of B.Ed. Programme have been completed and it was assured that for M.Ed. and D.El.Ed., will be completed by 15th July 2025.

Action: Principal / Vice Principal

- K. **Procurement of Uniform (Sari):** It was advised to procure Sari (Uniform) from Ranchi by contacting a good dealer. Shri Bikash Chatterjee was requested to follow up the process.

Action: Shri Bikash Chatterjee

L. **New Academic Initiatives:**

- a. **Performance Review of Internal Committees:** It was informed that a monthly review of internal committees is being done. However, the scope for a deeper review of the same was pointed out. Principal and Vice Principal were requested to look into the matter with more resolve.

Action: Principal and Vice Principal

- b. **FDP:** It was proposed that a need assessment should be conducted among teachers for organizing the Faculty Development Programme (FDP) as per their developmental needs.

Action: Principal and Vice Principal

- c. **National Seminar:** All present were informed about the steps taken with regard to the National Seminar scheduled on 20th September, 2025. It was suggested that colleges and institutions should be contacted after preparing the list and the brochure be sent to them alongwith the invitation to the seminar for participation.

Action: Principal and Vice Principal

- d. **MoU with SKBU, Purulia:** It was informed that letter for renewing the MoU with SKBU, Purulia has been submitted on 30-05-2025.

Action: Principal / Vice Principal/ Sr. PRO

- M. **Preparation for NAAC (4th Cycle Inspection):** It was informed that tasks for all seven criterions were distributed among members of IQAC for preparing the documents in support of each matrix as evidence.

Action: Teacher Members, IQAC

- N. **Improving Academic environment:** It was advised that steps need be taken to enhance the quality of teaching-learning environment including timely conducting classes, ensuring attendance of students and improving quality of teaching.

Action: All Faculty Members

With the above discussion the Minutes of the last IQAC Meeting were reviewed, discussed and confirmed.

Rajnish Khandey
9/7/25
Principal

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2. **Admission and Students Attendance:** The point has already been discussed in the review under point no. G and N. Principal & Vice Principal were advised to monitor the Students' attendance conscientiously. The attendance register should be maintained properly by teachers and should be monitored by the Principal & Vice Principal.

Action: Principal and Vice Principal/All Faculty Members

3. **Establishment of Centres of Art and Culture and Research and Publication:** Principal was advised to prepare a detailed framework for establishing 'Centre for Art and Culture' and 'Research and Publication' and submit it before 31st July 2025.

Action: Principal

4. **Other Issues:**

- a. **Preparation of AQAR 2024-25:** IQAC Team was advised to initiate action for proper preparation to submission of AQAR 2024-25 on time.

Action: Faculty Members, IQAC

- b. **Academic Discipline:** All staff members (Teaching & Non-Teaching) of DIPSER were advise to adhere to the Code of Conduct and Professional Ethics strictly and maintain discipline in all aspects of academic/professional/administrative activities. Principal & Vice Principal were directed to monitor discipline carefully and closely.

Action: All Concerned

- c. **DLS Series:** Principal and Vice Principal were requested to ensure that only eminent personalities are invited for DLS to maintain the quality/ standards of the lecture series.

- d. All concerned were requested to submit documents to all co-curricular activities to the document cell on time.

Action: All Faculty Members

- e. The Feedback analysis should be uploaded on the website by 31st July 2025.

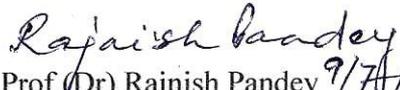
Action: IQAC Coordinator

As there was no further issue to discuss, the Meeting ended with the vote of thanks to the Chair.


09/07/2025
Shri Bikash Kumar
Coordinator, IQAC

Coordinator, IQAC
Dev Sangha Institute of Professional
Studies and Educational Research
Distribution:

1. All Special Invitees
2. All Members of IQAC
3. All Faculty Members


Prof (Dr) Rajnish Pandey 9/7/25
Chairperson IQAC
Principal
Dev Sangha Institute of Professional
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Deoghar, Jharkhand