



# Dev Sangha Institute of Professional Studies and Educational Research

(A Unit of Dev Sangha Seva Pratisthan)

Bompas Town, P.O. Dev Sangha, Dist.: Deoghar, Jharkhand, PIN 814114

NCTE Recognised \* UGC Recognised \* SKMU Affiliated \* JAC Affiliated (JAC) \* NAAC Accredited

## Minutes of the Meeting of IQAC held on 24-09-2025

Dated: 27-10-2025

A Meeting of IQAC of Dev Sangha Institute of Professional Studies and Educational Research (DIPSER), Deoghar, was held on 24<sup>th</sup> September, 2025. The Meeting was attended by following members/ Special invitees.

1. Prof. (Dr.) Sudeep Ranjan Ghosh, Chairman, DSSP & DIPSER (Special Invitee)
2. Sri Debasish Datta, Founder Member, DSSP, (Special Invitee)
3. Sri Siddh Nath Singh, Secretary, DSSP & DIPSER, Member
4. Prof. (Dr.) Taposh Ghoshal, Advisor, DIPSER, Member (Online)
5. Dr. Pushplata, University Representative, SKMU, Dumka, Member
6. Prof. (Dr.) Rajnish Pandey, Principal, DIPSER; Chairperson, IQAC
7. Dr. Babita Kumari, Vice Principal, DIPSER, IQAC Member
8. Dr. Akhilesh Kumar Gupta, Assistant Professor, DIPSER, IQAC Member
9. Dr. Kanhaiya Lal Keshri, Assistant Professor, DIPSER, IQAC Member
10. Sri Sharad Kumar, Assistant Professor, DIPSER, IQAC Member
11. Dr. Sumedha Mukherjee, Assistant Professor, DIPSER, IQAC Member
12. Sri Bikash Chatterjee, Sr. P.R.O., DIPSER, IQAC Member
13. Sri Kumud Ranjan Jha, Assistant Professor, DIPSER, Joint Coordinator, IQAC
14. Dr. Bikash Kumar, Assistant Professor, DIPSER, Coordinator, IQAC

Following members could not attend the meeting due to their engagement:

1. Prof. (Dr.) Surupa Basu, Assistant Secretary, DSSP & DIPSER
2. Sri Pawan Kanoi, Industrialist, Member, IQAC
3. Dr. Pramodini Hansdak, Ex-Associate Professor, Department of Hindi, SKMU, Dumka, Member
4. Dr. Namita Kumari, Assistant Professor, DIPSER, Alumnae Association, Representative Member
5. Smt. Sneha Rani, Assistant Professor, DIPSER, Member IQAC
6. Ms. Nidhi Kiran, Student Representative, Member IQAC

The Meeting was chaired by Prof. (Dr.) Sudeep Ranjan Ghosh, Chairman, DSSP. Prof. (Dr.) Rajnish Pandey, welcomed all present and commenced the proceedings with the permission of the Chair.

The following resolutions were adopted in the Meeting:

### 1. Review of the Minutes of the last meeting held on 24<sup>th</sup> June 2025

#### A. Publication:

It was informed that -

- a. DEVALOKE was released on 20<sup>th</sup> September, 2025. during the opening ceremony of the National Seminar.

*Rajnish Pandey*  
Principal 27/10/25  
Dev Sangha Institute of Professional Studies and Educational Research  
Deoghar, Jharkhand

- b. DEV VARTA was released on 5<sup>th</sup> September 2025 and released by Dr. Anjani Sharma, Ex UR, SKMU, Dumka on Teachers' Day..

During the Meeting, it was also informed that a notice has been circulated among the alumnae members for submitting their write ups (articles, poems, essay, etc.) for the upcoming issue of DEV VARTA 2026

*Action: Dr. Namita Kumari*

- B. **Yoga Classes:** The House was informed that Yoga Classes has started from 2nd Sept. 2025 for D.El.Ed. (2025-27).

- C. **Re-registration of Alumnae Association:** Authorities of Registration Office, Ranchi have advised that since once registered, re-registration of Alumnae Association is not required. The alumnae association has to upload relevant information on the given portal on the regular basis, which is being perused.

*Action: Dr. Babita Kumari/ Sri Bikash Chatterjee*

- D. **Status of implementation of NAAC Peer Team Recommendations:** It was conveyed that all the nine laboratories are functioning properly. All Lab Incharges were directed to maintain the records of laboratory usage including maintaining regular attendance, experiments performed, stock register etc. and update it regularly.

*Action: Dr. Babita Kumari/ Concerned Laborites In-charges*

- E. **Excursion:** It was informed that educational excursion for 2024-25 has started. The details of two such excursions were shared in this regard. Vice Principal was advised to cover other students also at the earliest and prepare a detail plan for the excursion for 2025-26.

*Action: Dr. Babita Kumari/ Sri Bikash Chatterjee*

- F. **Re-activating Committees:** Subsequent to exit of some faculty members, the related Committees were reconstituted on 22-09-25 in which charge of Placement Cell was given to Mr. Sharad Kumar and the charge of Alumnae Association was given to Smt. Sandhaya Kumari Jha.

*Action: Mr. Sharad Kumar / Smt. Sandhaya Kumari Jha*

- G. **Status of Admission (2025-27):** It was informed that 06 students in M.Ed. and 52 students in B.Ed. were admitted for the session 2025-27 by 20-09-2025. In D.El.Ed. 2025-27, 50 students have been admitted and the admission has been closed.

It was suggested that the Principal and Vice-Principal should ensure admission of at least 20 students in M.Ed. course.

*Action: Prof. (Dr). Rajnish Pandey/ Dr. Babita Kumari/ Sri Bikash Chatterjee*

- H. **Collaboration:** It was conveyed that Shri Kumud Ranjan Jha, Assistant Professor & Mr. Sajal Mandal, Librarian visited Ranchi on 1<sup>st</sup> & 2<sup>nd</sup> July, 2025 to RKMVERI, Ranchi, to explore possibilities of collaboration. The reply from the University is awaited..

- I. **Green Initiative:**

a. **Plantation:** 12<sup>th</sup> July, 2025 in Chakai Campus. Total 35 saplings were planted.

b. **Plastic Free Campus:** Plastic Free Awareness Programme was organized on 22<sup>nd</sup> July, 2025 for the Canteen staff of DIPSER.

- J. **Status PO, CO & PSOs:** about PO, CO & PSOs, The House was informed that the draft prepared on 13-08-2025 was not upto the mark and needed further improvement. It is being revised under the direct supervision of Vice principal.

*Action: Dr. Babita Kumari*

*Rajnish Pandey*  
Principal 27/09/25  
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- K. **Procurement of Uniform (Sari):** It was conveyed that sample sari was received, approved and has been ordered on the 1<sup>st</sup> week of September, 2025. Prof. (Dr.) Sudeep Ranjan Ghosh praised Secretary Sir for his initiative in the matter.

*Action: Shri Bikash Chatterjee*

**L. New Academic Initiatives:**

- a. **Performance Review of the Internal Committees:** The status of monthly review of the internal committees was informed. The house was told that the review is being done on monthly basis. Principal was advised to improve the quality of internal committee report further.

*Action: Dr. Babita Kumari*

- b. **FDP:** Following 'Training Need Analysis' of faculty members done recently, an FDP on Computer Skills, Part-A (M.S. Words) was organized during August 27- 29, 2025. It was also informed that FDPs on MS Excel and Power Point will also be conducted soon.

*Action: Prof. (Dr). Rajnish Pandey/ Dr. Babita Kumari*

- c. **National Seminar:** It was informed that the seminar was successfully organised on 20th September, 2025. While Chairman Sir complimented one and all for organizing the Seminar successfully, he mentioned about the inability of faculty members to motivate students to participate in the Seminar in good numbers, listen to the lectures of eminent Professors learn from their valuable insights.

*Action: Prof. (Dr). Rajnish Pandey/ Dr. Babita Kumari*

- d. **MoU with SKBU, Purulia:** It was informed that renewal of MoU with SKBU, Purulia has been sent and it being follow-up. The renewal is expected to be completed soon.

*Action: Shri Bikash Chatterjee*

- M. **Preparation of NAAC (4<sup>th</sup> Cycle Inspections):** It was informed that due preparation is going on the NAAC 4<sup>th</sup> cycle. Coordinator, IQAC was advised to present a detail report in the next IQAC Meeting.

*Action: Coordinator, IQAC*

- N. **Improving Academic Environment:** It was informed that daily attendance of the students and daily diary of teachers are being checked by the Principal. Class visit by the Principal is being done regularly. Observation of POT in the Practice Teaching schools is also going on regularly.

- O. **Admission and Students' Attendance:** It has already been discussed in the Point No. 1 G.

- P. **Establishment of Centers for Art and Culture and Centre for Research and Publications:** It was informed the aims, objectives and functioning of both the centers have been prepared. The Annual Activity Calendar of both the centers are now being prepared. Both centres were advised to expedite the process and start functioning at the earliest.

*Action: All Members of Centre of Art and Culture and  
Centre for Research and Publications*

- Q. **Preparations of AQAR 2024-25:** The preparation of AQAR will be started upon issuing of notification by NAAC.

*Action: Faculty Members/ IQAC*

- R. **Academic Discipline:** It was informed that teachers are taking their classes regularly and attendance is maintained. Academic activities are conducted as per Time Table & Academic Calendar. Annual Examination Calendar has been prepared and conducted accordingly.

*Rajnish Pandey*  
Principal 27/10/25  
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- S. **DLS Series:** It was informed that DLS is conducted every month. DLS 36<sup>th</sup> was conducted on 28<sup>th</sup> August 2025 and DLS 37<sup>th</sup> has been conducted on 19<sup>th</sup> Sept. 2025. The Chairman, DIPSER suggested to prepare a monograph including the DLS lectures.

*Action: Dr. Babita Kumari/ Shri Kumud Ranjan Jha*

- T. **Documentation:** It was informed that all documents are being submitted to the document cell by faculty members on time.

- U. **Feedback Analysis:** Stake holders' feedback analysis (Jan. to Jun. 2025) has been completed and uploaded on 06-08-2025.

**2. Discussion on New Quality Initiatives:**

- A. **Class- wise Attendance:** It was informed that class-wise attendance is taken regularly by the faculty members.

- B. **Research Paper Publications:** Faculty members were advised to write at least two research papers and get it published in the reputed journals per year.

*Action: All Faculty Members*

- C. **Time Table and Teaching Load Matrix:** It was suggested that Time Table and Faculty teaching load matrices need to be prepared carefully and updated regularly.

*Action: Dr. Bikash Kumar/ Members of Academic Scheduling Committee*

- D. **Introduction of the NSS Unit at DIPSER:** One unit (100 Students) of NSS has been introduced by Vide Letter of Vice- Chancellor, SKMU and NSS Coordinator, SKMU, Dumka.

As there was no further points to discuss the meeting ended with the vote of thanks to the Chair.

  
Coordinator, IQAC  
DIPSER  
**Coordinator, IQAC**  
Dev Sangha Institute of Professional  
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Deoghar, Jharkhand

  
Prof. Dr. Rajnish Pandey  
Chairperson, IQAC  
DIPSER  
**Principal**  
Dev Sangha Institute of Professional  
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Distribution:

1. All Special Invitees
2. All Members of IQAC
3. All Faculty Members